**Strategic Planning Committee**

**Meeting Minutes**

**Date: Friday, 9/23/22**

**Time: 8 am**

**Location: Heritage Room**

**In Attendance: Dr. Rice, Dr. Barr, Director Murphy, Division Chair Boots**

 **Dr. Weiss, Division Chair Cummins, Division Chair Fitzgerald,**

**Interim Dean Burford, Exec. Dean Hite, Kimberly Hambleton**

**Absent: Student Representative (TBD), Assoc. Dean Lori Cox**

**Handouts: Agenda, Strategic Plan 2023-2027, Timeline: 2021-2023, SIC Operational Plan Template**

**General Purpose for Meeting:**

Updates on status of current plan and discussion for accepting initiatives to get approval

 from the Board December 2022

**Meeting Notes/Tasks Accomplished:**

Dr. Barr - Welcomed everyone.

Area, Sub-Committee Updates

Dr. Barr - IRB has no requests at this time, but there may in the immediate future.

Currently have (4) members on the committee (Dr. Barr, Dr. Billman, Dr. Weiss, & Dr. Rice). Need to add (1) additional.

Burford - Volunteered to be the additional.

Current 2021-2 Strategic Plan

Dr. Barr - This is the last year for the current plan. Need to close out the old as soon as possible.

 Go into IntrinSIC and update plans with results. Initiative #5 is still missing information.

Action for Meeting

Dr. Barr - Referencing Timeline handout – Different from master calendar and will be good for HLC as well as to review for future plans. Shows committee met (4) times as well as meetings for the individual task forces. All data is on IntrinSIC under Strategic Planning Committee.

 Referencing Present 2023-2027 Plan – Different and more condensed than the old plan. Initiatives were accepted by the Board in April 2022. Would like to present sub-initiatives to the Board at the December meeting. Sub-initiatives will show what we are going to do before getting into the specifics that make up the operational plan. If Board approves the sub-initiatives, then we will be good to proceed with work on the operational plan beginning January 1, 2023. The operational plan can be completed during the Spring semester which will help with the budget impact and freeing up the Fall semester for work on other items. This puts planning 5 months ahead of schedule.

 In referencing Operational Plan handout – Layout looks much different than previous ones. Terms have been used that are similar to assessment and keeps SIC in line with HLC. Also, there is a new column for data link. The goal is that everything links back to some type of data.

 Asked are sub-initiatives good to be presented to the Board at the December Meeting? Can everyone work within these in preparing the operational plan?

Committee was in agreement to present the sub-initiatives to the Board.

Dr. Barr - With no objections, the sub-initiatives will be presented to the Board at the December meeting. With Board approval, they will take effect January 1, 2023.

President’s Message

Dr. Rice - Very excited to be ahead of schedule. Allowing the operational plan to be completed in the Spring will help strengthen the Institutional Effectiveness cycle and help with budgeting.

Meeting was adjourned at 9:03 am.

**Challenges and Assignments:**

2021-2022 Operational Plans need to be completed. They are located on InstrinSIC.

 Sub-Initiatives to go before Board at the December 2022 meeting.

 Next Meeting Friday, October 28, at 8:30 am in the Heritage Room.

Submitted by: Kimberly Hambleton