The Southeastern Illinois College Board of Trustees held its regular meeting on Tuesday, July 18, 2017 at 6:00 pm in the Rodney J. Brenner Board Room. On roll call, the following members were present: Debbie Hughes, Jim Ellis, Dr. Frank Barbre, Dr. Pat York, Richard Morgan, and Callie Smith. Absent: Blake Bradley and Dave Dennison. Also present were: Dr. Jonah Rice, Gina Sirach, David Wright, Lisa Hite, Dr. Karen Weiss, Sky Fowler, Lisa Dye, and Dave Pistorius of First Midstate, Inc.

Dr. York welcomed guests and allowed a time for comment.

Reports

Dr. Rice’s Report

If the state budget had not been approved, we would be in junk bond status. For 2018, the state budget is down 10%. For FY 18, SIC received 88% of funding in comparison to FY 15 levels. The state budget did include pension reform. MAP reimbursed us and we will pass that reimbursement onto our students. Dr. Rice had a handout showing ICCB Financial Data Comparisons for colleges in our area. Dr. Rice also provided a handout showing summer enrollment – headcount and credit hours for the colleges in the state. SIC’s summer enrollment was down, but better than the state average. Baysinger Architect Group is working with Mr. Hise on the plans for the Art Museum. Mr. Hise is scheduled to be here on August 2 for a design planning meeting. We are working on dashboard policies which is good for both the reaccreditation process and the public. Jim Hayes is doing a “poker run” fund raiser to benefit Hospice and is interested in using SIC’s facilities to hold the event. The event would include approximately 300 people coming for a catered dinner. Most likely they would use the north lot, student center, and PDR. They would like to serve alcohol. The Board agreed that this would be good for public relations and a worthy charity, too. Dr. Rice reported on future facilities projects happening on the campus, which include power washing, removing junk cars and scrap metal, remodeling the A/B building bathrooms, replacing carpet in areas that most need it, replacing desks and chairs in A/B/C buildings, and taking down TV’s. Dr. Rice distributed information on a collegiate partnership for future discussion. Dr. Rice discussed summer PELL, saying it is a good thing. Senator Portman and Senator Cain are looking at increasing PELL. Gina Sirach and Dr. Rice met with Rodney Smith from Harrisburg Medical Center to discuss nursing needs. HMC may provide some funds for instruction. Nursing Instructor, Melisa Berendson resigned today. Dr. Rice provided a handout from UMWA outlining their proposal. He also provided a handout showing that facilities outsourcing is cost-effective. Dr. Weiss is preparing for the upcoming HLC visit for FY 18 and 19. She has been working on division organization and getting the Carmi Center ready to open (the grand opening is tentatively scheduled for July 22). Chad Flannery has
been working on PELL refunds. Gina Sirach has been working on program reviews. David Wright has been working on getting projects done around the campus, and on the Hise project. The Archery building will be finished in September. Dr. Rice said he has a marketing meeting next week to discuss the archery building. Job Corp is slow growth.

**David Wright’s Report**

Total year to date, we have decreased our budget by 1.1 million dollars. We will be in the black for 2017, and 2018 looks good. We will have a balanced budget, even with the maintenance projects going on.

**Consent Agenda**

A motion was made by Trustee Ellis and seconded by Trustee Hughes to approve the consent agenda which included the May 24, 2017 minutes, June 5, 2017 public hearing minutes and special called minutes, June 22, 2017 special called minutes, destroying tapes of the November 2015 closed session, the Treasurer’s report and the approval of bills for May 2017 which totaled $1,222,124.62 which included $586,796.14 in payroll, the Treasurer’s report and the approval of bills for June 2017 which totaled $935,069.79 which included $489,547.74 in payroll. On roll call the following members voted:

Aye

Ms. Hughes
Mr. Ellis
Dr. Barbre
Dr. York
Mr. Morgan

All members voted aye. Motion carried.

**Action Items**

A motion was made by Trustee Barbre seconded by Trustee Hughes that the Board of Trustees pursue the institutional health insurance with a contract with IPMG/Williams and Associates beginning January 1, 2018 with a termination of Blue Cross/Blue Shield on December 31, 2017. Given the State’s budget impasse and ensuring crisis as well as long-term increasing health insurance costs, the College needed to seek alternatives to the current plan and carrier for sustainability reasons. After meeting with the Health Insurance Committee multiple times resulting in no significant changes for future, the institution reviewed a variety of self-funded plans and narrowed the choices down to three proposals. Self-funded plans are growing nationally and regionally. In essence, the College will build its own risk pool of funds to manage and prepare for healthcare costs rather than export local funds to a large carrier. Savings will not be realized until we build the risk fund, but we do anticipate that to occur in about three years or so. Agent Williams has said that employees will have member cards that will say $600 deductible and no EOB’s will have to faxed in. Sky Fowler said that IPMG and Williams Associates will come give a presentation for us on a staff development day.
and David Wright said they felt good about the decision to change to a self-funded plan and Dr. Rice agreed.

All members voted aye. Motion carried.

A motion was made by Trustee Ellis seconded by Trustee Barbre for consideration and action on a Resolution providing for the issue of Taxable General Obligation Community College Bonds, Series 2017A, for the purpose of paying claims against the District, providing for the levy of a direct annual tax sufficient to pay the principal and interest on said bonds, and authorizing the sale of said bonds to the purchasers thereof. Dave Pistorius of First Midstate, Inc. was at the meeting to update us on the bond issuance. He said that we had a rating of AA-, which was a negative outlook, but now our rating is AA+ which is a stable outlook. He was very pleased with this rating and said that it was a reflection on the administration of SIC. We did not have any local purchasers, the bonds were bought by a broker. The rate for the bond was just over 4%. SIC can spend the bonds however we deem necessary to manage the college, there are no IRS rules.

All members voted aye. Motion carried.

A motion was made by Trustee Barbre seconded by Trustee Ellis to approve the revision of academic calendars. Per Dr. Rice, this will give us 2 extra instructional days for the next 3 years per the new SICEA agreement.

All members voted aye. Motion carried.

A motion was made by Trustee Hughes seconded by Trustee Morgan to approve the curriculum recommendations as presented.

All members voted aye. Motion carried.

A motion was made by Trustee Ellis seconded by Trustee Barbre to approve PHS sidewalk replacement change order.

All members voted aye. Motion carried.

A motion was made by Trustee Ellis seconded by Trustee Morgan to approve simulated mine training facility change order. David Wright said there were lots of changes as the work went along. A mold issue was found and had to be dealt with. He reviewed everything with Ed Fitzgerald.

All members voted aye. Motion carried.

**Non-Action Items**

**New Board Policy #6002.1 Sexual Discrimination (First Reading)**

This is separate from the regular policy on discrimination #6002.

**Board Policy Revision #5024 Vacation for Administrative and Exempt Employees (First Reading)**
Sky Fowler, Human Resource Director, has revised this policy to address the issue of employees who carry over vacation days. While this is not a widely abused issue, she suggested updating the policy so that employees will outline a plan explaining how many days they are requesting to carry over and how they plan to use those days. Mrs. Hughes asked if there has always been a carryover policy and Dr. Rice answered yes. We already have a board policy regarding this, but we are adding a bit more language for clarification of carrying over vacation days. Mr. Ellis asked if we ask employees not to take time off at certain busy periods, such as the beginning of the school year, graduation, grade submission time, etc. Dr. Rice said this is not a problem, employees are good about not scheduling vacations during these times.

Instructional Division Organization

This beneficial information if from Dr. Weiss.

Distance Education Enrollments

Online classes make up 20% of our enrollment.

Marketing Report

A marketing update was submitted by Angela Wilson.

Closed Session

A motion was made by Trustee Hughes seconded by Trustee Barbre to convene into closed session as allowed by the Open Meetings Act 5 ILCS 120/2, Section C, Sub-Section (1) appointment, employment, and compensation of specific employees, (2) negotiations, (6) sale or lease of property, and (11) litigation. The board went into closed session at 7:22 pm.

Personnel

Item N (Approve Exempt Staff FY 18 compensation) This should additionally say: “Employees who earn $33,750 or less will only pay $5 extra per month for health insurance.

A motion was made by Trustee Morgan seconded by Trustee Barbre to approve all items under personnel.

All members voted aye. Motion carried.

Adjournment

There being no further business to discuss, Trustee Morgan made the motion to adjourn the meeting seconded by Trustee Barbre. All members voted aye. The meeting adjourned at 8:32 pm.