

For the purpose of determining residency, Southeastern Illinois College will primarily use three documents (at times it may be necessary to use documents such as rent receipts and welfare cards):

1. High School Transcript
2. Driver's License
3. Voter Registration Card

All new students (on-campus) who enroll for three (3) or more hours are required to take the Accuplacer Test, provide a copy of his/her high school transcript and to complete an application form. The application form will also be used to collect driver's license and voter registration card information. These documents and information along with the student's address will be used to determine residency at the time of admission and/or registration.

For those students enrolling off-campus, enrolling in adult/continuing education classes on-campus or those students enrolling for two (2) hours or less, the driver's license or voter registration card along with current address will be used by the persons(s) performing registrations (instructors or counselors) to determine residency. In many of these cases, the instructor of the class will be the person determining residency.

Finally, the addresses of the students will be examined at the time of data entry into the computer. Those students having any discrepancy in their address and residency code will be referred to a College Counselor or the Executive Dean of Student Services for determination of residency.

Adopted:
Amended:
Legal Ref:
Cross Ref: