

TERMS AND CONDITIONS OF YOUR AWARD

1. Your award notice is determined in accordance with laws, regulations, and appropriations (existing or anticipated) of the U.S. Congress, Illinois General Assembly, Southeastern and other agencies. Students are required to reapply for need-based aid every year. Current awards are not guaranteed to be renewed for the subsequent year. Funding levels from the federal and state government change each year. Southeastern's Financial Aid Office reserves the right to change packaging policies annually.
2. Your award notice is based on information provided by you and/or your family on your financial aid application and other information. Your award(s) are subject to adjustment or cancellation if incorrect or incomplete information was provided, errors in processing occurred or you do not meet eligibility requirements.
3. Classes that are not required for any degree or certificate may not be paid by financial aid. These include but are not limited to all Continuing Education courses, Phlebotomy, Certified Nursing Assistant (CNA), Pharmacy Tech, EMT courses, and Truck driving courses.
4. Students receiving financial aid may only receive financial aid for required courses toward their degree or certificate.
5. Students may receive financial aid for a previously passed course once or until the student passes a previously failed course.
6. Educational expenses used to determine financial aid eligibility are estimated, but represent the usual costs for students. The expected family contribution is determined using the standard federal need analysis formula. Veteran's educational benefits are required by federal regulations to be reported and are considered as a resource.
7. If your financial or marital status changes within an award year, you must notify the financial aid office.
8. You must be a U.S. citizen, permanent resident or eligible non-citizen to receive need-based financial aid. State residency for tuition purposes is determined from the information you provided to Southeastern. State residency for State of Illinois financial aid programs is determined in accordance with the rules of the Illinois Student Assistance Commission (ISAC).
9. If you withdraw or have no passing grades from Southeastern, you may owe a repayment of financial aid based on the date of withdrawal or last date of attendance. The Return to Title IV policy and procedure is located on the Financial Aid Website or you may contact the Financial Aid Office to obtain more information.
10. Your award notice is based on the assumption that you will meet Southeastern's satisfactory academic progress policy requirements. Failure to meet these requirements will result in the cancellation of financial aid awards for all federal, state, and institutional financial aid requiring satisfactory academic progress. Southeastern's Financial Aid Satisfactory Academic Progress policy is located on the Financial Aid Website or you may contact the Financial Aid Office to obtain more information.
11. You must be enrolled in a program that is approved for financial aid funding. All associate degree programs are approved for funding. Only specific certificate programs are approved for funding.
12. By applying for financial aid and agreeing to share that information with the Illinois Student Assistance Commission (ISAC), you have been considered for the State of Illinois Monetary Award Program (MAP) Grant. If you were determined to meet the eligibility criteria for these grants, an award is included. These awards may be an estimate made by the Financial Aid Office and, if so, are identified as "MAP Grant." Your MAP grant award is based on 15 credit hours. If you are not enrolled in at least 15 hours, your MAP grant will be reduced accordingly. These awards are limited based on the number of applicants and funding levels appropriated by the Illinois General Assembly. Please be aware that in light of state funding constraints, reductions to estimated or actual grants are possible. The Illinois MAP Grant is a need-based undergraduate grant to eligible Illinois residents enrolled in at least 3 credit hours. MAP grant eligibility is limited to a total of 75 paid credit hours for individuals not yet classified as juniors. Once ISAC determines you have reached 75 MAP paid credit hours you will not be eligible for MAP grant at Southeastern.
13. You are required to immediately report to the Financial Aid Office any financial aid resources that you have received or will be receiving that are not currently listed on your awards. Your awards may be adjusted or canceled as a result of additional resources.
14. Southeastern Illinois College will deduct from your financial aid any currently owed tuition, fees, bookstore charges, meal cards, bus passes, fines, and eligible unpaid balances. If you have concerns regarding this policy or circumstances that warrant an exception to this policy, contact the Business Office.
15. Current financial aid may only be used to pay up to \$200 of unpaid previous balances.
16. Financial aid is applied to student accounts after the full drop period (usually two weeks after the semester begins). Refunds of credit balances are mailed six weeks after the start of the semester. It is your responsibility to ensure the Registration Office has the correct address on file. If your permanent home address changes, you must notify the college immediately.
17. The Financial Aid Office will communicate and/or notify you of any changes via student email. It is your responsibility to check your email and MySIC routinely.
18. Students attending the summer semester are eligible for financial aid based on remaining eligibility for the award year. Federal funds are based on an annual limit. If the annual amount has been utilized for previous terms, the student is not eligible for additional funding for the summer semester.
19. For the protection of the student, as well as the protection of the Financial Aid Office staff, no information regarding the student's financial aid package or awards will be released over the phone.
20. The Financial Aid Office recognizes and complies with the Federal Educational Rights to Privacy Act (FERPA) of 1974. All files are considered confidential information. Requests by the student to review his or her file must be made in writing. Information regarding dependent students is also considered confidential. Students must give written consent to release any information. If the student is listed as a dependent on the parents' taxes, the Financial Aid Office must have a copy of the taxes verifying before releasing student confidential information.
21. Federal regulations prohibit students from receiving financial aid at two institutions simultaneously. If the Financial Aid Office receives notification that you are concurrently enrolled and receiving financial aid at both institutions, your aid will be removed and you will be responsible for any balance due.