ASSESSMENT COMMITTEE
MINUTES
February 28, 2014
9:30 a.m. PDR

Members Present: Lori Cox, Jason Fitzgerald, Chad Flannery, Emily Henson, Dana Keating, Allan Kimball, Terry Lucas, Lolita Mack, Greg McCulloch, Stacy Moore, Amy Murphy, Scott Reed, Gina Sirach, Karen Weiss, Patty Winters

Members Absent: Tyler Billman, Gene Forster, Chris Jones, Karen McConnell, Jennifer Roehm

Others Present: Gary Jones, Cara Lehman, Drake Patton – Student Representative

Dr. Keating called the meeting to order at 9:36 a.m. She presented the members with supplemental information from the HLC Criteria for Accreditation. The purpose of the meeting was to determine what an effective assessment plan should look like and how results should be presented. Stacy Moore and Chad Flannery discussed non-instructional plans with the committee and how to assess services provided to the students. Amy Murphy and Allan Kimball presented how their areas create instructional plans and how they focus on the general education target areas. Both areas discussed developing their means of assessment, criteria for success, and impact on budget. Dr. Keating asked the committee to submit results for their plans by May 25th if their activities are completed during the spring semester. There will be a fall deadline set as well.

The supplemental information sheet will be emailed to the assessment committee so they can share with their divisions and use as a reference guide. It will also be posted on Intrinsic.

Dr. Keating closed the meeting at 10:20 a.m.

Respectfully submitted by Cara Lehman