I. Call to Order (York)

II. Roll Call (Dye)

III. Welcome of Guests/Comments (Please Note: Comments from the audience regarding any employee of Southeastern Illinois College must be made in closed session.)

IV. Reports:
   A. I.C.C.T.A. (Barbre)
   B. S.I.C. Employees (Lewis)
   C. President’s Report (Rice)
   D. Administrative Reports (As Needed)
   E. Student Trustee (Smith)

V. Approve Consent Agenda: (York) (Roll Call Vote Required)
   (Any member may ask for clarification on an item or remove an item from the consent agenda simply by requesting the Chair to do so. Items removed will be discussed and voted upon immediately following passage of the consent agenda.)
   A. Approve October 17, 2017 regular minutes.
   B. Destroy tapes from March 2016.
   C. Treasurer’s report.
   D. Approval of Bills for October 2017.

<table>
<thead>
<tr>
<th>Fund</th>
<th>October 2017</th>
</tr>
</thead>
<tbody>
<tr>
<td>Education Fund</td>
<td>$ 666,899.49</td>
</tr>
<tr>
<td>Building Fund</td>
<td>$ 152,537.19</td>
</tr>
<tr>
<td>Auxiliary Fund</td>
<td>$ 116,028.28</td>
</tr>
<tr>
<td>Restricted Purpose Fund</td>
<td>$ 283,292.90</td>
</tr>
<tr>
<td>Restricted Building Fund</td>
<td>$ 171,636.36</td>
</tr>
<tr>
<td>Bond &amp; Interest Fund</td>
<td>$ 1,021,858.75</td>
</tr>
<tr>
<td>Working Cash</td>
<td>$ 0.00</td>
</tr>
<tr>
<td>Tort Fund</td>
<td>$ 49,022.77</td>
</tr>
<tr>
<td>Audit Fund</td>
<td>$ 41,670.00</td>
</tr>
<tr>
<td>Activity Trust Fund</td>
<td>$ 579.89</td>
</tr>
<tr>
<td><strong>TOTAL ALL FUNDS</strong></td>
<td><strong>$ 2,503,525.63</strong></td>
</tr>
<tr>
<td>Payroll Total (Included in total all funds)</td>
<td>$ 510,176.11</td>
</tr>
</tbody>
</table>
VI. **Action Items**

A. Board Policy #4011 Revision – Pay for Substitute Instructors (Adoption).
B. Board Policy #8003 Revision – Purchasing Policy (Adoption).
C. Board Policy #9008 Revision – Credit for Attendance at Correctional Training Facilities (Adoption).
D. Board Policy #9004 Revision – Recycling of LPN Students (Adoption).
E. Board Policy #9002.5 Revision – Allied Health and Nursing Programs Admissions Requirements (Adoption).
F. Board Policy #9002.7 Revision – Dual Credit Policy (Adoption).
G. Board Policy #4006 Revision – Evaluations (Adoption).
H. Board Policy #4003 Revision – Office Hours and Prep Time (Adoption).
I. Board Policy #5007 Deletion – Stipends (Adoption).
J. Border County Tuition Rate.
K. Approve Board of Trustees 2018 Meeting Dates.
L. Accept Annual Audit.
M. Approve Certificate of Tax Levy.
N. Approve Treasurer’s Bond Increase 2017.
O. Approve Archery Building Change Order Number 2.
P. Approve Budget Transfers.
Q. Approve Curriculum Recommendations.

VII. **Non Action Items**

A. Board Policy #4007 Revision – Tenure (First Reading).
B. Board Policy #4016 Revision – Meetings (First Reading).
C. Board Policy #9007.1 Revision – Ability to Benefit Policy (First Reading).
D. Board Policy #5035 Revision – Holidays (First Reading).
E. Board Policy #6013 Revision – Security Clearance (First Reading).
F. Board Policy #5034 Revision - Compensatory Time (First Reading).
G. Board Policy #5030.2 Revision – Pay Rate for Hourly Employees when College is Closed (First Reading).
H. Board Policy #5010 Revision – Payroll Schedule (First Reading).
I. Board Policy #5020 Revision – Personal Leave (First Reading).
J. Board Policy #5003 Revision – Placement on Salary – Transfer and Vocational (First Reading).
K. Board Policy #4010 Revision – Grievance Procedures (SICEA) – (First Reading).
L. Board Policy #5002 Revision – Tuition Waiver – (First Reading).
M. Board Policy #6015 Revision – School Visitation Rights Act Policy – (First Reading).
N. Board Policy #4011.2 Deletion – Pay Rate for Hourly Employees when College is Closed (First Reading).
O. Board Policy #4010.1 Deletion – Grievance Procedure (Custodians) – (First Reading).
P. PMA Securities Bond Market Analysis Data.
Q. CTBA Fiscal & Education Data.
R. Marketing Report.
S. Correspondence.
VIII. Closed Session Requested  
Roll Call Vote
Purpose: Under the provisions of the Open Meetings Act, 5 ILCS 120/2, Section C, Sub-Section (1) appointment, employment, and compensation of specific employees, (2) negotiations, (5) acquisition of property, (6) the setting of a price for sale or lease of property owned by the public body, and (11) litigation.

IX. Personnel
A. Approve Job Description Revision for Secretary at the David L. Stanley Center in Carmi.
B. Approve Job Description Revision for Director of the David L. Stanley Center in Carmi.
C. Approve Job Description Revision for Coordinator for MJOCCS.
D. Approve Job Description Revision for Practical Nursing Instructor.
E. Approve Job Description Revision for Associate Degree Nursing Instructor (New Full-Time Faculty).
F. Approve Position - Associate Director of Enrollment Services.
G. Approve Retirement of Part-Time Library Assistant.
H. Approve Adjunct Faculty Recommendations.

X. Adjournment