

Southeastern Illinois College determines withdrawals and refunds by the official begin date, length of the class, and the date at which the student notifies the Registration Office of the withdrawal. Classes that are between the lengths of 13-16 weeks allow students to withdrawal within the first two weeks of class, or ten days, to receive a full tuition refund or credit for the course. Classes that are between 8-12 weeks in length allow students to withdrawal within the first week or class, or five days, to receive a full tuition refund or credit for the course. Classes that are between three to seven weeks of length allow students to withdrawal through the first two days of class to receive a full tuition refund or credit for the course. A course less than three weeks, the student must withdraw before the first day of class to receive a full tuition refund or credit for the course.

To ensure compliance, federal and state law and regulations supersede College policy.

Adopted: December 8, 2015

Amended:

Legal Ref:

Cross Ref: