The Southeastern Illinois College Board of Trustees held its regular meeting on Tuesday, March 19, 2013, in the Rodney J. Brenner Board Room in Harrisburg, Illinois. Board members in attendance were: Dr. Pat York, JoAnna Lane, Gary Allen, Jim Ellis, Richard Morgan, Dr. Frank Barbre, and Ms. Courtney Bunting, student trustee. Absent: Mr. Chuck Hearn. Also present were: Tim Walker, Karen Weiss, Chad Flannery, Dr. Dana Keating, Dr. Jonah Rice, Gina Sirach, Nicole York and Barbara Potter.

Dr. York, Chair, recognized Mr. John Shultz, biology instructor, as the Spotlight Employee. Dr. Jonah Rice, president, noted that Mr. Shultz has served Southeastern for 24 years and is unable to accept recognition this evening because he is teaching a class. He noted Mr. Shultz is a past Loren P. Dallas Faculty Member of the Year as well as a NISOD recipient.

At this time, Nicole York, student trustee for 2013-14, was seated. Nicole is the daughter of Dr. Pat and Mrs. Mary York of Omaha. She will begin her duties as student trustee at the July 2013 board meeting.

Reports

Dr. Frank Barbre, trustee and ICCTA Representative, reported on the following: The ICCTA Board of Representatives took the following actions at its March 9, 2013 meeting at the Westin Lombard Yorktown Center in Lombard, Illinois:
• Learned that Governor Pat Quinn has recommended a 6.1 percent decrease in state community college funding for Fiscal Year 2014;
• Shared updated information on ICCTA’s pension financing proposal, the College Insurance Plan funding proposal, and the Illinois Presidents Council’s budget proposal;
• Heard comments from representatives of the Illinois Education Association regarding the potential impact of the Affordable Care Act on adjunct faculty classloads;
• Learned that Monetary Award Program applications were suspended on March 1. The Illinois Student Assistance Commission reports a waiting list of 170,000 students for MAP grants;
• Were reminded of two upcoming legislative events: April 17 Student Advocacy Day and May 1 ICCTA Lobby Day. Both events will take place in Springfield;
• Approved a 2% increase in ICCTA dues for 2013-14. The association has experienced only three dues increases in the last 10 years, and none in the last five years;
• Received updates on the Illinois Community College Board, the Illinois Presidents Council, the Illinois Student Assistance Commission, the Association of Community College Trustees, and the ICCTA Diversity Committee;
• Praised ICCTA’s March 8 leadership seminar, which was presented by graduates of the Illinois Community College Board’s Student Advisory Committee externship program;
• Recognized retiring trustee Marvin Scott for his 35 years of service to Rend Lake College;
Were informed that participants in the Trustee Roundtable discussed the fiscal consequences of the Affordable Care Act and ways in which colleges are coping with budget constraints;

Encouraged trustees to submit nominations for 2013-2014 ICCTA office. The nomination deadline is April 19, with candidate interviews to be conducted in Springfield on April 30;

Learned that the ICCTA Public Relations is focusing on alumni relations and will invite former/alumni trustees to a reception at ICCTA’s June convention;

Heard that the ICCTA Awards Committee is exploring the creation of a Peace Essay scholarship, which would be funded by an endowment from Oakton Community College trustee Jody Wadhwa;

Were reminded that March 29 is the nominations deadline for ICCTA’s Full-Time Faculty, Part-Time Faculty, Business/Industry Partnership, and the Paul Simon Student Essay Contest;

Thanked the College of DuPage for hosting a reception on Friday evening and Chevron Energy Solutions for its sponsorship of ICCTA’s March meetings. He noted the next meeting of the ICCTA representatives will be held in conjunction with Lobby Day April 30 – May 1, 2013 in Springfield, Illinois.

Dr. Rice, president, reported on the following: He said he wanted to begin his report with good news: credit hour enrollment is up 4.5% in credit hours, up 5.32% in head count, and up 4.29% in FTE, while the state average is down 2.1%. He has confirmed the potential of cash flow demands from state officials. They have stated that an 18-month delay from state is highly plausible. SIC, including approximately seven other community colleges in the south/mid-south, are dependent upon state revenue support by approximately 40%. He reported Cabinet’s task has been to engage the campus community, which has happened in multiple venues and will continue to occur and that he has sent a letter to the campus community to help explain the state’s fiscal situation. He has met with the Vice-Presidents to engage sustainability ground work. This will be an ongoing process and will be inclusive. He met with HR and academic leaders as well as student services to engage the impact of the Affordable Care Act (federal) and SURS Return To Work (state) and he, along with Ms. Potter (HR) and Ms. Sirach (Academics) attended a meeting of President’s Council in Chicago on the ACA intended for CEOs, CFOs, and HR. Mr. Walker’s task has been to complete financial modeling given the new scenarios. We will work on FY 14 budgeting process as well as intermediate sustainability planning in the coming months. I will engage the campus community similar to the last intensive sustainability planning engaged approximately 40 months ago. He reported he was invited by Representatives Phelps and Bost to attend the Governor’s budget address on Wednesday, March 6th. The gist of the Governor’s proposed budget entitled “We Must Stop the Bleeding”. He estimates the State’s general revenues to be $35.6B. The growth in pension obligations for FY14 is $929M. Therefore, the State budget is down $112M before any other non-discretionary spending (Medicaid, debt service, and mandatory fund transfers) is factored into the budget. For education, this budget is dire. The State Board of Education was reduced $307.8M. Universities were reduced by nearly $61M, which averages out to about 4.95%. MAP grants were not reduced. The recommendation is to fund them at the same level as FY13, $371.3M. The communication college system received a reduction of $20.7M or 6.09%. Of that amount, $5.7M was reduced from the City Colleges of Chicago line for additional operations. Without that, the system received a 4.6%. This was the first time that we have started the budget negotiations with a negative budget. In the past, the Governor’s budget has been the highest level in the process. The House of Representatives passed a resolution to set the FY14 revenue
estimates at $35B. They will have to either pass legislation such as pension reform or wagering that will generate at least $600M in new revenues or the budget will have to be reduced more. He noted there has been no good news coming out of any state meetings. He said this is the first time community colleges have begun in the negative before budget work even begins. He noted the banking RFP bid meetings and the phone conversion were conducted over spring break. He reported we have been informed that the Carl D. Perkins Career Technical Education Act (Perkins) funding will be affected by Sequestration. While discussions are ongoing between various parties in Congress, the likelihood is that the sequestration process will begin this Friday. The most recent estimate at the budget reduction stands at a 5% across the board cut for non-defense discretionary programs, which includes Perkins. This reduction would not necessarily translate into a 5% cut for Illinois. Instead, the entire Perkins allocation would be reduced by 5%; then the federal-to-state formula would be run to determine state allocations. Illinois officials have been in contact with the Office of Vocational & Adult Education (OVAE) regarding when state estimates will be available. Apparently, the U.S. Department of Education has not yet determined if the reduction will apply to the July 1 allotment and the October 1 allocation or if the reduction will be taken out of one of the two allotments made to the states. Title III is not expected to be reduced. Trio will be affected by Sequestration. Institutional support will be cut. Federal Work Study and related student support will be affected by Sequestration. Pell Grants are exempt from Sequestration. In other news, he reported the SIC student government held a very meaningful and successfully attended candlelight vigil for the Leap Day Tornado Victims on campus on Wednesday, February 27th, with members from local media in attendance. He reported there will be a series of community engagements in the Connect SI region regarding economic growth opportunities in a “listening tour” format. He reported Dr. York, Dean Flannery, Dean Sirach, CFO Walker, and he attended the meeting SIC Foundation Quarterly meeting. Funding for the High Achiever Scholarships and Nursing Stipends were discussed. The Foundation took a vote of support for these requests. He reported the SICF Executive and Finance Committee voted to exclude the SIC Board and CEO (SICF ex-officio per Foundation by-laws) from its meetings so as to keep them closed per recommendation of Ms. Johnson, an SIC employee who works on Foundation affairs in addition to other advancement work for the college (e.g., grant writing). She also serves per the Foundation by-laws as ex-officio. It was communicated that the rationale for the exclusion was in order to protect the college. No written legal opinion was provided. Ironically, the component unit ruling by our auditors has now unified the two entities more than ever as their books are now in our annual audit through the auditors component unit ruling. An Illinois community college survey has been circulated (not from SIC) that perhaps will shed light on such topics. Dr. Rice also provided various legislative updates to the Board.

Dr. Keating, vice president of instruction and student affairs, reported on the following: The Faculty Member of the Year election process was conducted during February. I am happy to announce that Ralph Boots, diesel technology instructor, will receive the Loren P. and Velma Dallas Outstanding Teacher Award for 2013, and is eligible for the ICCTA Faculty Member of the Year. We are working closely with Division Chairs, Directors and budget officers to develop budgets for FY14. This includes working with IT and Media Services to provide needed technology improvements for classrooms and labs, yet working within the confines of tight budgets that will only get tighter. We are also analyzing course schedules to meet student needs, yet working to make them as cost-effective as possible. We continue to work on the concealed carry instruction issue. We are monitoring the actions being taken by our district’s high schools
as a result of the state’s financial crisis. We anticipate losing some dual credit hours based on the actions taken to this point. However, it will be later in the spring, and even until the beginning of the fall 2013 semester to accurately assess the impact. That information will provided when complete. I will attend the Higher Learning Commission’s Annual Conference along with Dr. Rice, Karen Weiss, Greg McCulloch and Ralph Boots, on April 7 - 9. We anticipate gathering a great deal of important information to assist SIC with full implementation of the new Open Pathways process for accreditation. Greg will be able to get the first look at the new software that we will be required to use for all of our electronic data storage and communication for the process. The Fall 2013 schedule of classes has gone to the printer. The TALON revisions for 2013-2014 are underway. Operational Plan progress/completion reports are due April 12, with Assessment Plan Results Reports being due April 26. I attended the Chamber of Commerce annual dinner on February 28 as an SIC representative. Karen Weiss and I will attend the Illinois Gas and Oil Conference on March 7 with the intent of networking with industry professionals to promote our new certificate. We will also learn of updates in the industry that will assist us as we implement the program. I participate in the monthly IGEN “town hall meetings” to keep up with grant information. All monthly reports are submitted as required. Curriculum development is on schedule. Two one-credit hour online courses will be offered this summer, which are Algae Feedstock and Agricultural Wastes to Biofuels. There is a meeting scheduled for April 5th in Vernon, IL near College of Lake County that I may be required to attend. This meeting will focus on advisory committees and evaluation. Dr. Keating also shared some recruitment information with the Board.

Tim Walker, vice president of administration and business affairs reported information bid information has been received for the gymnasium project. Dr. York asked Mr. Walker if any money had been spent contractually the past month on maintenance. Mr. Walker replied no.

Karen Weiss, dean of career and technical education, reported on the following: We had 11 applications submitted for the position of Title III CRJ Online Developer position. The Search Committee, consisting of myself, Kelly Alongi, Karla Lewis, Gina Sirach and Scott Reed, met the week of March 4th to review applications and select applicants to interview. Interviews will be held the week of March 18th. It is our intention to bring a candidate to the Board for approval at the April meeting. The 2013 Business Skills Competition and Spotlight Day were held February 28th with six in-district high schools participating. Fifty-nine (59) students participated in the one-day competition. The Nursing and Allied Health Spotlight Day will be held on March 8th. We are expecting over 100 students to be on-campus for this event. I will be attending an ICCB-sponsored Regional Network Meeting at RLC Marketplace in Mt. Vernon, IL on March 19th. FY14 Perkins grant information will be released at this meeting. The Spring Business Advisory and Articulation meeting was held on March 6th. We hosted the event with Ohio Wabash Valley Regional Vocational System (OWVRVS). We had over 50 in attendance for the meeting. Dan King showcased our new Outdoor Recreation program and spoke about the Archery Team. Rachel Burton, Diesel Technician Trainer with the National Biodiesel Board, and Rebecca Richardson, with the Illinois Soybean Association out of Champaign, was recently on-campus on February 26th for a biofuels presentation to the Diesel Technology students and faculty. Dr. Keating and I will be attending the Illinois Oil & Gas Association annual meeting/conference in Evansville, Indiana on March 7th. SIC will be hosting a Section 25 FFA Ag Business Competition on March 20th. I will be attending a Project Directors’ Meeting in Washington DC for Title III March 25 – 28th. This is a required trip paid through Title III funds.
I will be meeting with our program officer at the meeting. Dean Weiss shared upcoming event dates with the Board as well as recruitment information.

Chad Flannery, dean of enrollment and student services, reported on the following: On February 6, the Financial Aid staff offered a FAFSA workshop for SIC students renewing their FAFSA for 2013-2014. Financial Aid staff were also in various locations every Wednesday throughout the month of February, assisting SIC students with this process. The Financial Aid Office completed the first spring 2013 transfer of financial aid, with a total of $1,908,559.00 in federal, State, local and institutional money. At this point in time, the Financial Aid Office has disbursed over $2.7 million in Pell for both fall and spring semesters. SIC also receives $5.00 Administrative Cost Allowance for every Pell student paid each year. The Forensic Falcons achieved second place at the 2013 Litrenta Triangle Invitational which was held at Harper College, February 14-17. They also won the quality award for best percentage of points based on entry. On February 15, SIC’s Financial Aid staff attended the Illinois Association of Student Financial Aid Administrators (ILASFAA) Southern Region Forum at the Rend Lake Marketplace. Topics of discussion were Verification 2013-14, MAP Repeat Policy, Pell LEU, Return to Title IV, Fraud, Satisfactory Academic Progress, as well as many more topics. SIC’s TRiO/SSS program conducted a National TRiO Day service project, February 7-February 13, 2013. The collected donations of sanitation items (Clorox Wipes, Lysol, hand sanitizer), craft and project items (paint, crayon, markers, scissors, glue, colored pencils, construction paper), as well as clothing items, were donated to the Mary Jo Oldham Center for Child Study on February 21, 2013. A presentation of this project was given at the National Trio Day South, Kaskaskia College, February 23, 2013. On February 20, Student Government members staffed an Eating Disorder Awareness informational table in the cafeteria hallway. The Diesel Club held a meal raffle fundraiser, February 20-February 22, 2013. Ticket purchases bought a pork chop meal, served by the Diesel Club, on February 27, 2013. Proceeds from the fundraiser will go toward the cost of the upcoming Louisville Truck Show field trip. Chad Flannery, Dean for Student Services and Enrollment, attended the ICCCSSO Winter Meeting, 2/28/13-3/1/13, in Champaign/Urbana, IL. On February 27, SIC’s Student Government held an evening Leap Day Memorial Candlelight Vigil as a tribute to the lives that were lost and those affected by the 2012 Leap Day tornado. February 26-27, the Cosmetology Club conducted a Silent Auction fundraiser. During the month of February, Financial Aid staff visited Gallatin, Hardin, Pope, Harrisburg, Eldorado, Carmi, and Galatia high schools helping future students and their parents complete financial aid FAFSA forms. Students and their families are encouraged to complete their FAFSA before March 1 to ensure priority State and institutional funding. The TRiO/SSS program conducted a Budget and Money Management Workshop on March 1, for all program participants. The Falcon Forensics participated in the Illinois Intercollegiate Forensic Association State Tournament at Northern Illinois University in DeKalb, IL, March 1-2. On March 2, the Archery Team held tryouts for the fall 2013 semester. The Human Services/Psychology Club conducted an interclub t-shirt sales fundraiser, February 25-March 25. The SIC Archery team attended the Team Indoor Qualifying Rounds at M & R Bowstring on February 23, March 2, and March 9, and the Louisville Indoor Shoot competition at Louisville, KY, March 16-17, 2013.

Gina Sirach, interim dean of academic services, reported on the following: 105 area high school students recently attended the annual Allied Health Spotlight Day. Students participated in hands-on activities provided by faculty that related to different allied health careers. Students
also had an opportunity to receive information about programs offered in the different Allied Health areas. Current nursing students also assisted in planning and implementation of the event as a leadership activity. Nursing students recently assisted with the Honor Roll Activity for area elementary school students sponsored by the SBDC. The students helped serve breakfast and participated in activities with the students. Barb Keller and Gina Sirach presented information on Allied Health Programs and provided a patient simulator demonstration to high school students from area high schools participating in the FCCLA Conference on February 28. Students were given “hands-on” opportunities with the simulators. The fall 2012 Community CNA class had a 100% pass rate on the IDPH certification exam. On March 1, the dual credit Biology 121 course from Harrisburg High School visited our Biology lab to utilize our microscopes to view slides they had prepared in the high school lab. Jason Fitzgerald also demonstrated gel electrophoresis as he highlighted equipment in the Biotechnology lab. The Theater Department recently hosted a “Drama Fest.” Students from Carrier Mills, Carmi, and Galatia high schools worked with our theatre students in four different workshops: acting, makeup, dance, and scenic design. They then saw the production of A Streetcar Named Desire and had a Q & A afterwards with the cast. The students and their instructors were registered for THTR 280D for .5 hours credit. Matt Lees accompanied a group of students to Springfield to take part in Model IL Government (MIG) activities. Students participated in simulations of the legislative. Allan Kimball presented a lecture to the Cosmetology students on how to apply stage makeup and make-up enhancement techniques. Theater and Cosmetology plan to collaborate as they plan for the July 2013 Cosmetology Showcase. The library staff is in the process of uploading an electronic bibliography to I-Share. This will allow our electronic resources to be displayed in I-share. Since we have been participating in I-Share, our circulation has increased approximately 25%, and our resources are being distributed to major research universities in Illinois.

Ms. Courtney Bunting, student trustee, reported on the following student activities: The Archery Team conducted a Longbow Fundraiser to raise money for competition. Circle K will be having a Bake Sale on Tuesday, April 2, 2013. The Cosmetology Club will be having a Bake Sale and Silent Auction Fundraiser on March 20 & 21, 2013. The Cultural Arts Series will have St. Louis Irish Arts on March 8, 2013. The Math & Science club will host their annual Easter Chocolate Fundraiser on March 27 & 28, 2013. Model Illinois Government was a finalist for Outstanding Small Delegation at the recent state collegiate legislative competition in Springfield. She noted they would have been named Outstanding Small Delegation but rules prohibit a team from getting the award in consecutive years. Phi Theta Kappa will participate in the All Academic Team Banquet and Lobby Day on April 16 & 17, 2013 in Springfield; Phi Theta Kappa Nationals on April 3-7, 2013 in San Jose, CA; Phi Theta Kappa Complete to Compete National Campaign on April 10, 2013; and, Anti-Bullying Campaign on April 24, 2013. The Southeastern Illinois College Forensic Falcons competed on March 1-2 to win the state championship speech tournament in the community college division at Northern Illinois University in DeKalb, IL. They will also host the Night Before Nationals on Thursday, April 4, 2013 at 7:30 p.m. in the theatre. They will be going to Nationals on April 14-21, 2013 in Los Angeles, CA. Student Government held a Candlelight Vigil on Thursday, February 27, 2013, in honor of the victims of the Leap Day tornado. There was a Game Tournament on Friday, March 22, 2013 at the Eldorado Community Center sponsored hosted by the Math & Science Club and Student Government. Student Government E-Board Elections was held on Wednesday, April 24, 2013. The Theatre department held Fiddler on the Roof rehearsals, Carrier Mills Musical “Thirst for

**Consent Agenda**

A motion was made by Mr. Ellis and seconded by Dr. Barbre to approve the consent agenda which included the February 19, 2013, regular and closed session minutes, destroying tapes of the June 2011 closed session, the treasurer’s report, and February 2013 bills totaling $2,918,856.41, including $666,875.63 in payroll.

On roll call the following members voted:

**Aye**  **Nay**
Ms. Lane
Mr. Allen
Mr. Ellis
Mr. Morgan
Dr. Barbre
Dr. York
Ms. Bunting (advisory vote)

Motion carried.

**Closed Session**

A motion was made by Mr. Morgan seconded by Ms. Lane that the board enter into closed session at 6:46 p.m. A motion was made by Ms. Lane and seconded by Dr. Barbre to reconvene into open session at 7:57. On roll call the following members voted:

**Aye**  **Nay**
Ms. Lane
Mr. Allen
Mr. Ellis
Mr. Morgan
Dr. Barbre
Dr. York
Ms. Bunting (advisory vote)

Motion carried.

**Action Items**

**Disbursement of Funds to the Department of Corrections**
A motion was made by Mr. Allen and seconded by Dr. Barbre to approve the authorization to submit credit hour reimbursement per the request of the Department of Corrections and the Illinois Community College Board contingent as written. The amount agreed upon by the Board of Trustees to the Illinois Department of Corrections for both the Vienna and Shawnee Correctional Centers is $388,252.75 for fiscal year 2009 and $456,370.10 for fiscal year 2010 paid over a four and one-half (4.5) year or fifty-four (54) month payment schedule during fiscal years 2014, 2015, 2016, 2017, and 2018 without interest.

All members voted aye. Motion carried.

**Non-Renewal of the Department of Juvenile Justice Contract**

Dr. Rice noted that he regretfully had to bring this recommendation to the Board due to the state’s inability to make timely payments. He said the state’s forecast for late payments to SIC for services rendered is expected to be unprecedented and potentially beyond a 12-month period spanning over two fiscal years, as well as the additional impending cash flow demands placed upon Southeastern Illinois College by the Illinois Department of Corrections for reimbursement of past credit hours earned by SIC but denied by IDOC. A motion was then made by Mr. Ellis and seconded by Ms. Lane that the Board of Trustees terminate the Illinois Youth Center contract effective June 30, 2013, and not to re-new the contract on July 1, 2013 (FY2014).

All members voted aye. Motion carried.

**Cosmetology Fee Increase Request**

A motion was made by Ms. Lane and seconded by Mr. Morgan to approve the request to establish the following fee schedule for the Cosmetology Program: COS 172 fee increased from $109 to $159; COS 174, 176, 178, and 270 fee increased from $90 to $140, effective fall 2013 semester.

All members voted aye. Motion carried.

**Tuition Increase Request for FY14**

A motion was made by Dr. Barbre and seconded by Mr. Allen to approve the following tuition rate increase: Out-of-District increased from $139 to $145 per credit hour; Out-of-State from $147 to $152 per credit hour; Out-of-Country remain at $160 per credit hour; and universal fees would remain at $4.00 per credit hour, all effective summer semester 2013.

All members voted aye. Motion carried.

**Budget Transfer Requests**

A motion was made by Mr. Ellis and seconded by Dr. Barbre that the board approve the following budget transfer requests:
Approved the transfer of $900 from women’s basketball other supplies/misc. to athletic officials; $125 from Humanities class & lab supplies to consumable instructional equipment; $8,021.45 from utilities electricity to lawns; and $500 from women’s basketball other supplies/misc., $1,000 from job related travel, $5,500 from class field trip, and $500 from student meal card to $7,500 student housing.

All members voted aye. Motion carried.

Non-Action Items

Handgun Safety Training Discussion

Dr. Keating noted it is important to understand that our insurance carriers are not willing to engage discussions about coverage for this class until a law has been passed. It is only then that we will truly know the requirements we must meet for instruction. Therefore, at this point we can move forward with planning based on the generally accepted assumption that there will be a required live fire component to the training that will be established when a law is passed. Speculation is that the law will require an NRA approved handgun course, which includes a live fire component. We are working with Kerry Jones, who currently teaches the Utah Concealed Carry class for us. He is an NRA certified instructor, and is planning to soon take the NRA Range Officer certification training. He is willing to work with us to provide instruction that is included in whatever version of the bill that becomes law; assuming we can work out acceptable terms. While the Utah Concealed Carry class has been successful in terms of enrollments and revenue, it was only a four hour class and could not be offered as a college credit class. The NRA class requires eight (8) hours of instruction, which would allow us to offer it for college credit, thus allowing us to receive state credit hour reimbursement and equalization dollars for the class. There may be (again speculation) an additional four hour live fire qualifying requirement, which we could provide on a fee basis, but not for credit. Based on very general calculations (and again, speculations about what the law will require), it appears that a profit could be made for the college by offering this class. That, however, is without having any idea at this time about what the additional insurance coverage would cost. That is also without working out specific terms with the instructor. The two major issues are insurance coverage, and a place to conduct the live fire component of a class. Based on Mr. Walker’s discussions, the insurance providers do not want to provide any estimates on options or cost until a law is passed. Therefore, not much can be done on this front until that time. She noted there are three options that exist for live fire instruction: One is to use existing ranges with permission such as the Carrier Mills Gun Club Facility and/or the Carmi Rifle Club Facility. Dr. Keating said Mr. Baker, Carrier Mills Gun Club, took the issue to his board and the board was agreeable to allow SIC to use the facility. Mr. Baker also indicated they are planning to add a new handgun range to the facility. Dr. Keating said she has spoken with Valinda Rowe about the college using the Carmi facility. Ms. Rowe indicated she thought we might be able to work something out so that SIC could teach classes there but she will have to present this request to her Board at their March 19 meeting. They have three NRA Basic Pistol Certified instructors who teach classes there now. She is also the spokesperson for the Illinoiscarry.com group and is involved in working on the conceal carry legislation at this time. The second option is to use the Sahara Woods shooting range. Discussions have been held with Eric McClusky, IDNR, concerning SIC using the Sahara
Woods facility and he was agreeable. However, the range is not currently in use and cannot be used until work is done to cover the berm with dirt. We do not know when that will be. He said he is working on completing the required dirt work. The third option would be for SIC to build a shooting range on the SIC campus. She noted while we have the land for such a facility, there are two notes of caution with this option: campus safety and associated construction/insurance costs. We will continue to monitor legislation and will bring more information when the legislation has passed and we know what state law will require as far as coursework.

Legislative Report Update

Dr. Rice noted that the legislative material that will be distributed to state and federal legislators was included in the board packet. He indicated packets will be distributed to state officials at Lobby Day in Springfield and packets will be mailed to federal officials.

Personnel

A motion was made by Mr. Ellis and seconded by Mr. Allen to approve the following personnel items as discussed and per the directives of Closed Session:

Evaluations

That the Board of Trustees approve the recommended re-employment of the President, Administrative Cabinet, other administrative and twelve-month personnel as discussed in closed session.

Retirement of Business Instructor

Accepted the retirement of Mr. Dan Holt, business instructor, effective June 1, 2013.

Resignation of Payroll Clerk

Accepted the resignation of Ms. Kristin Hunt, payroll clerk, effective March 15, 2013.

Interim Director of Nursing Approval

Approved Amy Murphy to continue as interim Director of Nursing for the 2013-2014 academic year.

Dean of Academic Services Approval

Approved Gina Sirach as Dean of Academic Services, effective April 1, 2013, and that the Interim be removed from her title. Her pay will remain the same.

Math Position Description (Revised/Replacement)

Approved the Math Instructor revision/replacement position description.
Reduction in Force of IYC Employees

Based upon the information discussed in closed session, the Board approved that the following Southeastern Illinois College employees who work at the Illinois Youth Center be honorably RIF’ed effective June 30, 2013:

Scott Bevis, Computer Technology Instructor
Blaine Felty, Custodial Care Instructor
Joni Gravatt, Food Service Instructor
Rommel Hall, Construction Occupations Instructor
Clay Nolen, Horticulture Instructor
Toni Parks, Business Management Instructor
Tim Prather, Counselor

Employ Adjunct Faculty

Approved the following adjunct faculty:

**Spring 2013**  
Veatch, Ted  ENGY 151

**Fall 2013**  
Veatch, Ted  ENGY 151

Ahlfield, Clayton  FOS 112 X/199 X
Allen, Keesha  HYG 121 X
Bax, Matthys  PE 185 X2
Beal, Sue  ECE 121 O/124 O
Berry, L. Rachel  PSYC 121 O2/121 O3/221 O
Buck, Clyde  PE 164 A
Cleveland, Jan  CISV 115 X/115 X2
Ervin, Joshua  PE 183/184/185/221 A
Fortner, Stephanie  ART 121 X/116 X/116 X2/V 280 X/ 280 X2
Gholson, Terry  PE 185 X3
Gines, Donald  PE 220 A
Gladfelter, Jamie  ECON 121 O/121 OM
Gladfelter, Laura  PSYC 221 O2
Hill, Ross  PE 145 A
Hubele, Rachelle  MATH 144 X
Huggins, Robin  MATH 109 X
Kisner, Melody  CNA 131 X
Kuppatt, Atina  EDUC 226 O
Lehman, Cara  PE 126 CHR
Lewis, Karla  EDUC 160 O
Lowery, Anita  BUS 115 OM/171 O
Mayer, Jillian  PSYC 121 DA/XD/260 DE/XE
Nevitt, Rebecca  PTR 111 E/113 E/115 E
O’Dell, Dale  PE 185 X
Pool, Dawn  BUS 116 A
Rudolph, Charles        ENG 121 X
Schweizer, Dale         HIST 141 X
Surprenant, Brian       PE 169/189/209
Sykes, Jane             NUR 153 X
Visagaratnam, Nishanth  SOC 121 DE/XE/221 DA/XD
Young, Carla            CIS 119 X

**Adjournment**

There being no further business to discuss, a motion was made by Mr. Morgan seconded by Dr. Barbre that the meeting adjourn. The meeting adjourned at 8:26 p.m.