The Southeastern Illinois College Board of Trustees held a public hearing on Thursday, October 20, 2011, at the David. L. Stanley Center, Carmi, Illinois. On roll call, the following members were present: Ms. JoAnna Lane, Gary Allen, Jim Ellis, Richard Morgan, Dr. Frank Barbre, Dr. Pat York, and Shawna Browning, student trustee. Absent: Chuck Hearn. Also present were: Dr. Jonah Rice, Tim Walker, Brian Surprenant, Karen Weiss and Barbara Potter.

During the public hearing, Mr. Walker presented and distributed the FY12 budget and he reported that no changes had been made to the budget since the tentative budget was presented in September. He noted the budget that is being presented to the Board of Trustees is in the black and includes DOC monies. He asked the Board if anyone had any questions. Since there were no comments from the public, a motion was made by Mr. Ellis and seconded by Dr. Barbre to instruct the secretary to file record of the proceedings. On roll call the following members voted:

**AYE**
Ms. Lane
Mr. Allen
Mr. Ellis
Mr. Morgan
Dr. Barbre
Dr. York
Ms. Browning (advisory vote)

**NAY**

All members voted aye. Motion carried.

A motion was made by Mr. Morgan and seconded by Dr. Barbre to adjourn the public hearing. The hearing adjourned at 6:05 p.m.
The Southeastern Illinois College Board of Trustees held its regular meeting on Thursday, October 20, 2011, at the David. L. Stanley Center, Carmi, Illinois. On roll call, the following members were present: Ms. JoAnna Lane, Gary Allen, Jim Ellis, Richard Morgan, Dr. Frank Barbre, Dr. Pat York, and Shawna Browning, student trustee. Absent: Chuck Hearn. Also present were: Dr. Jonah Rice, Tim Walker, Brian Surprenant, Karen Weiss and Barbara Potter.

Dr. York welcomed guests and allowed a time for comments from the audience.

**Reports**

Dr. Barbre reported that Mr. Mike Monaghan presented an excellent report during the Board of Trustees Retreat earlier today that was both enlightening and informative. Dr. Barbre also noted that the next meeting of the Illinois Community College Trustees Association (ICCTA) Board of Representatives will be held in Chicago on November 12, 2011.

President Rice reported that the Illinois Green Economy Network’s (IGEN) “Career Pathways Consortium” project is a recipient of $19.37 million in federal grant funding from the Department of Labor’s Trade Adjustment Assistance Community College and Career Training grant (TAACCCT) and Southeastern is a partner or “hub” college in the IGEN “Career Pathways Consortium” that will develop training programs and services for workers who need education for career transitions. The Illinois Green Economy Network Career Pathways initiative engages 17 “hub” Illinois community colleges located in areas affected by foreign trade consequences. After building adult transition services, the hub colleges develop comprehensive training programs in eight green economy industries, employing delivery via online and hybrid (combining online and classroom). These programs will be replicated by other implementing IGEN community colleges, serving the entire state through local and online delivery. Materials will use the open platforms from the Department of Energy NTER and the new AACC VCN (supported by Department of Labor); the project’s outcomes have the potential to reach TAA workers and others nationally. This funding will result in nearly $300,000 to expand biofuels curriculum and reach out to audiences in a regional effort as SIC is the “hub” for biofuels education in the state through the power of this grant. Dr. Rice also reported that the Performance Based Funding Committee has met again and the five metrics that have been discussed have been defined further. He noted that the formula change should continue to be monitored closely as this will perhaps impact Southeastern and other colleges even more than the Performance Based Funding initiative. He shared several noteworthy legislative issues that will impact community colleges and education: HB 512 (McCarthy) Pension Bill, involves changing the pension plans for most State pensions plans, including SURS, by requiring most employees (those employed before January 1, 2011), to chooses between one of three benefit formulas. Employees choosing to stay in the existing plan would pay 15.31% of gross pay to SURS rather
than the 8% they currently pay; HB 1503 (Rose/Maloney) Performance Funding, signed by the Governor on August 12th and in effect on January 1st, 2012. The IBHE will have two years to implement Performance Funding. The ICCB has formed a Special Committee to address this topic. Seven community college presidents are serving on this committee; SB59 (Silverstein) Student Transfer Achievement Reform Act; HB1670...Open Meetings Act-Public Act...signed into law. Requires community college trustees to successfully complete the electronic training curriculum developed and administered by the Public Access Counselor within one year of the effective date of the bill; SB 1773 (Maloney/Pritchard) Limit Map Funding. Allows the Higher Education Appropriations Committee to remove the authority ISAC has to make grants to for-profit institutions. Currently this amount is approximately $25 million. This bill has passed the House but not the Senate; SB1967 (Maloney/Currie) College Health Insurance. Would phase out the State’s contribution to the College Health Insurance plan over the next four years while adding a “buy-in” for the City Colleges of Chicago. Employee/employer contributions increase from 0.5% to 0.97%. This bill has not passed but is actively being considered as a State cost-savings measure. It will add costs to community colleges. At this time it has not passed the House; SB 2187 (Clayborne) 6% Exemption Extension. This bill, held in the Senate, would have extended certain types of salary increases from the 6% calculation. Many of these increases are not easy for our colleges to control. Thus without the exemption extension, our colleges will incur additional costs. Dr. Rice discussed several initiatives being implemented on campus.

Dr. Keating reported on the following: The annual Job Fair, hosted by the Community Education Department along with the Illinois Department of Employment Services, the Illinois Department of Rehabilitation Services and the Saline County Chamber was held on October 18th at the Foundation Center and promises to be another great opportunity to serve our community and our students; The College was notified on Friday, September 30, that the Illinois Green Economy Network (IGEN) was awarded a $19.4 million dollar federal grant that will allow a coalition of 17 Illinois community colleges to create new green job training programs to assist economically dislocated workers. Southeastern is one of the 17 colleges, and will be the “hub college” for the biofuels certificate program. Tentative information at this point indicates SIC will receive a total of $298,882 over a three year period for the grant program; Chad Flannery and I will be attending the Illinois Community College Administrators Conference on November 16th and 17th in Decatur. The first afternoon will consist of statewide of all CAO’s and CSAO’s; I was invited by the Peabody Energy Corporate Office to be a member of the Region 2 selection committee for their new “Peabody Leaders in Education Award”; The Illinois Youth Center staff attended the SIC Staff Development Day activities on October 9. The morning was spent in activities planned just for their group. They then joined the rest of the faculty and staff for lunch and for the afternoon presentations; Brian Surprenant, Allan Kimball and I went to Hardin County High School on October 5th to meet with two of their instructors who are working to enhance their theater and music programs. Mr. Kimball and some of the theater students will be assisting these instructors and their students with a production in the spring. This will provide some dual credit enrollments for Hardin County students and provide great experience for our own theater students. Thanks to Mr. Kimball for his initiative in creating this opportunity which will be beneficial for all involved!; The Professional Development and Planning Committee is sponsoring a college-wide soup and chili lunch/Halloween party on October 31; A Title IX webinar will be provided for key staff members on November 9. This will provide us with a needed update on our training in this area; The recruiting/marketing group continues to meet
regularly to develop plans and coordinate activities to reach as many potential students as possible with information concerning programs available to them at SIC.

Dean Surprenant reported on the following: He attended the OWVRVS Board of Control meeting in Norris City for Karen Weiss; On September 29, Chad Flannery, Dr. Cathy Robb, and Brian Surprenant attended a u.select Illinois Statewide meeting held at Kaskaskia College. Dr. Robb attended a pre-meeting for academic advisors. U.select provides an alternative method of proving evidence of articulation for existing courses and is a useful tool for the academic advisors; On October 3 and 4, Brian Surprenant traveled to Washington D.C. as part of a three-person delegation from Illinois for a Fly-in on rural Broadband. The purpose of the trip was to increase awareness to legislators for the need to provide access to high-speed internet to more Americans across the nation, particularly in rural communities and small towns, such as our college district. The delegation met with the staff of Senator Richard Durbin, Senator Mark Kirk, and Representative John Shimkus. I described the need for improved internet speed in education, specifically for online instruction/distance learning and access to online resources. SIC is expected to see the benefits of the Clearwave Communication $31.5 million grant in early 2012. SIC’s bandwidth will increase by 70% from 6 MB to 20 MB, for 67% less cost than we currently pay. The Clearwave Grant will increase services for all of the community colleges in their service area, over 100 K-12 school, 23 libraries, 60 healthcare providers, and 28 public safety entities. I expressed the concern that some areas of the college district have limited cell phone service and several areas only have dial-up service to the internet which severely limits online learning. The U.S. Cattlemen’s Association and the National Grange funded the trip; On October 14, I attended the IAI General Education Mathematics panel meeting at the ICCB Office in Springfield; I participated in the IAI Criminal Justice Major Panel fall meeting via conference call on October 19; The curriculum committee met on September 27, and a summary of the committee action has been submitted for board approval.

Vice President Walker reported on the following: Legal Budget Comments – As the Tentative Budget for FY 2012 has been made available to the public with no comments to date, it is reasonable to assume there will be no further information brought to the Board of Trustees regarding public concerns or inquiries. Should the Board vote to approve this budget in its current form, hard copies will be presented at the October meeting; Roof Maintenance Project – At this time the old roof sections have been removed and the new underlayment is in place. The new installation requires a cure time that will take us into the first week of November. When weather permits the new white topcoat and ballast will be applied to all sections, which will complete this portion of the project. The metal panel replacement option will be evaluated on October 13 and 14 with a recommendation to be made to the Board at this meeting; Early Childhood Development Construction Grant – This grant team is working diligently to meet the November 30th deadline for application. We are presently working with Thad Hackman owner of Design Works in Carbondale on estimating the architectural cost to produce a construction cost estimate that will meet the requirements of the grant at a minimal cost to the college. The general direction being pursued at this time is to increase the number of children served by 20. This would require adding two new classroom additions to the north and south wings of the center and extending the playground area to make the accommodation. This design idea would also allow the program to be downsized to one classroom should the expense to be too high; Capital Renewal Grants – We continue to work on the second phase of the gymnasium project while
trying to conclude all of the processes for the first. We have reasonable estimates in hand and have asked that the approval request be added to the October Board Agenda in case we are able to complete the submission documents prior to the meeting. We have been advised to attempt to lock in this funding source as soon as possible; Memorial Signage for the Gymnasium Complex – The Motsinger signs arrived on October 12, 2011 and will be placed within a week; Memorial Tree – Will be planted as soon as weather permits; Bulk Material Storage Pad – The construction of the pad is complete and material is being placed into storage at this time. We will have 20 tons of bulk rock salt available to improve the deicing of the campus this season. The majority of the cost was funded by an Illinois Public Risk grant as presented to the Board earlier this year.

Dean Weiss reported on the following: Title III Grant Update - The College received grant award notification of second year funding for the Title III Grant, in the amount of $399,516.00. Year 2 objectives continue with the implementation of the online Practical Nursing program to begin February 2012. We will also be converting Business courses to an online format and piloting these courses in the Fall of 2012, along with new Biotechnology courses. The grant allows for the development of a Biotechnology lab to support the new Biotech courses. On the student support side, the Online Student Services Developer will continue working with Enrollment Services to upgrade and make improvements to offer services online. Work also continues on upgrading the College’s website and information technology infrastructure; FY12 ICCB Innovation Grant – The College recently received notification from ICCB of the allocation for the Innovation Grant. As has been the practice with several other state grants, our allocation amount was reduced by approximately 50%. This year we will be using the funds to assist the Nursing department in the purchase of mannequins to assist faculty with practical skills instruction in the CNA, PN and ADN programs; CTE Notes: - I attended the 2011 ICCB Forum for Excellence conference in Springfield on September 27-28th. This conference provided pertinent updates for Perkins grant recipients; I will be attending a Southern Regional Network meeting at SWIC on Monday, October 24th. This is a new ICCB initiative to provide professional development opportunities for CTE Deans and Perkins Coordinators concerning topics of interest related to Perkins, Programs of Study, and CTE program administration across the state. Four (4) Regional Networks have been established throughout the state; SIC Nursing students, along with a team from the President’s Office, participated in the 2011 annual heartwalk held at JALC, and helped to raise over $5,500 overall for the American Heart Association; SIC’s Carpentry Program recently received publicity for the students’ work with the local Habitat for Humanity project. Southeastern Illinois College carpentry and building trades students are in the process of constructing a home for Habitat for Humanity at 1116 South Land Street in Harrisburg. SIC offers a one-year training certificate to prepare students for entry-level employment in the construction industry. Habitat for Humanity is one of several community construction projects the college participates in to teach students basic carpentry, measurement, blueprint reading and OSHA safety training. Ms. Weiss also reported on recruitment efforts.

Dean Flannery reported on the following: Year one of the current 5 Year Student Support Services grant cycle has been completed with a great review from the external evaluator. There were budget cuts to all TRIO Programs from the Department of Education: Our SSS program was cut 3.1% (a little over $9,000) but we have implemented some creative ways to still assist our students with the limited funds. Thank you to the institution for allowing us to only budget about 5% of indirect cost instead of the normal 8% because this allowed us to have a little over
$6,000 to move back into our budget for student programs and activities. We submitted a revised budget to the Department of Education on Friday, September 30, 2011. The annual Performance Review will begin in November for the 2010–2011 reporting year. The final report is due in January 2012. We have accepted approximately 50 new students in the SSS program for the 2011–2012 cohort year. Mr. Flannery also provided the Board with a calendar of upcoming student and cultural events.

Student Trustee Shawna Browning reported on the following: Student Government will hold their first meeting of the full Senate on Monday, October 17 and will have a cookout on Friday, October 21; Phi Theta Kappa will have their first full meeting on October 24, and will host a Boss’s Day Fundraiser and Lee National Denim Day (Breast Cancer Awareness Fundraiser) in October, and a Blood Drive on October 19; The Cosmetology club will also be raising money for breast cancer this month and the Education Club will have a Bake Sale and Silent Auction on October 26; Clubs will have booths at the Heritage Festival for fundraisers; The theatre production Big River will be performed this Friday, Saturday and Sunday in the theatre. The Art club has a new show in the art gallery; Harrisburg High School will be in the theatre October 21, 22 & 23rd performing Nunsense; Cottage Township polling will be held in the VPAC lobby November 8; ICE/Transfer Day is October 25 and the Cultural Arts Series will be presenting Steel Drum Flavor October 29.

Consent Agenda

A motion was made by Mr. Ellis and seconded by Ms. Lane to approve the September 22, 2011 regular and closed session minutes, destroy the tapes of February 2010 closed session, to approve the treasurer’s report, and the September bills in the amount of $3,476,966.06 which included $621,678.15 in payroll. On roll call, the following members voted:

Aye Mr. Allen
Mr. Ellis
Mr. Morgan
Dr. Barbre
Dr. York
Ms. Browning (advisory vote)

All members voted aye. Motion carried.

Resolution to Adopt FY12 Budget

A motion was made by Mr. Ellis and seconded by Mr. Allen to approve and adopt the FY12 budget. On roll call, the following members voted:
Aye  

Ms. Lane  
Mr. Allen  
Mr. Ellis  
Mr. Morgan  
Dr. Barbre  
Dr. York  
Ms. Browning (advisory vote)

All members voted aye. Motion carried.

**Action Items**

**Academic Calendars 2012-13; 2013-14; 2014-15**

A motion was made by Dr. Barbre and seconded by Mr. Morgan that the Board of Trustees approve academic calendars for 2012-13; 2013-14; 2014-15.

All members voted aye. Motion carried.

**Request to Serve Alcohol at the Southeastern Illinois College Foundation Falcon Society Dinner**

A motion was made by Mr. Allen and seconded by Dr. Barbre that the Board of Trustees approve the Southeastern Illinois College Foundation’s request to serve alcohol at the annual Falcon Society Dinner and to waive the normal 60 days notice prior to the event.

All members voted aye. Motion carried.

**SIC AAS-TRM Articulation Agreement**

A motion was made by Ms. Lane and seconded by Mr. Morgan that the Board of Trustees approve an articulation request from Southern Illinois University that signifies graduates of Southeastern Illinois College with an Associate of Applied Science that meet SIUC’s entrance requirements will receive preferential admission status, based on space availability, into SIUC's Bachelor of Science (B.S.) degree in Technical Resource Management in the College of Applied Sciences and Arts.

All members voted aye. Motion carried.

**Identity Theft Payroll Deduction Benefit**

A motion was made by Mr. Ellis and seconded by Ms. Lane that the Board of Trustees approve to add an Identity Theft Employee Optional Benefit to the optional benefits available to employees.
All members voted aye. Motion carried.

**Roof Metal Panel Replacement**

A motion was made by Dr. Barbre and seconded by Mr. Allen that the Board of Trustees table this item.

All members voted aye. Motion carried.

**Curriculum Committee Recommendations**

A motion was made by Ms. Lane and seconded by Mr. Morgan that the Board of Trustees approve recommendations of the curriculum committee as follows:

Revision to Program Content D-HO 08 Practical Nursing-46 hours
Changes in the curriculum guide reflect that those students entering the online PN Program will need to have completed one online course with a grade of “B” or better.
Effective:  August 1, 2011

Change Program Title, Hours and Revision to Program Content  D-PPS 45 Basic Operations Firefighter- 20.5 hrs
The Illinois State Office of the State Fire Marshall has changed the curriculum for the Basic Operations Firefighter, formerly the Basic Fire Fighting Certificate.  It is requested that the title be changed from Basic Fire Fighting Certificate to Basic Operations Firefighter and the semester hours required be increased from 12 to 20.5 hours.
Effective:  July 1, 2012

Revision of Course Descriptions
FIRE 115 Orientation to Fire Fighting-4/4/0
FIRE 116 Fire Suppression Techniques-4/4/0
FIRE 170 Technical Rescue Awareness-1/1/0
Revisions were made to course descriptions, students the course is expected to serve and specific objectives to better align with OSFM Basic Operations Firefighter curriculum.
Effective:  January 1, 2012

Revision of Course Description and Change Course Title  FIRE 117 Loss Control-4/4/0
Revisions were made to course objectives, students the course is expected to serve and specific objectives to align with OSFM Basic Operations Firefighter curriculum.  It is requested that the title be changed from Fire Support Operations to Loss Control.
Effective:  January 1, 2012

New Course  FIRE 159 Fire Service Vehicle Operations-4/4/0
Introduces the recruit firefighter to the basic knowledge and skills to safely perform Fire Service Vehicle Operations, as it applies to classroom skills only, as defined by NFPA 1451, Fire Service Vehicle Operations Program. Course is designed to meet all criteria set forth by the Office of the State Fire Marshall for Basic Operations Firefighter Certification program. Effective:  1/1/2012
New Course  EDU 999 Preparing for the IBST-3/3/3
The minimum passing scores for the Illinois Basic Skills Test (IBST) were increased last year by the Illinois State Board of Education. Low test scores and passing rates by community college students since the new score requirements became effective have raised awareness and concern throughout the state. Therefore, ICCB staff has developed a test preparation course to assist colleges in fully preparing students to take and pass the skills test. This course is designed to prepare prospective teachers to take and pass the Illinois Basic Skills Test (IBST), by refreshing and/or improving skills and abilities in Reading, Writing and Mathematics. This course may be taken as variable credit and repeated three times. This course has been pre-approved for all community colleges. Please note that SIC must use the ICCB-assigned course prefix, number, title and CIP codes.
Effective: January 1, 2012

Withdraw Prerequisites
ECE 114 Play and Learning Environment-3/3/0
ECE 116 Infant-Toddler Curriculum-3/3/0
ECE 143 Guidance, Observation and Assessment-4/4/0
ECE 214 Language & Literacy Development-3/3/0
ECE 240 Math and Science Methods-3/3/0
Based on the observation of the ECE/EDUC instructors, many of the ECE/AAS students do not need to follow a sequence for some courses. It is requested that the prerequisites for ECE 114 Play and Learning Environment, ECE 116 Infant-Toddler Curriculum, ECE 143 Guidance, Observation and Assessment, ECE 214 Language & Literacy Development and ECE 240 Math and Science Methods be withdrawn.
Effective: October 1, 2011

Change Course Prerequisite and Course Description  ECE 220 Practicum I-4/1/9
It is requested that the course prerequisite and course description for ECE 220 Practicum I be changed, as listed below.

The course prerequisites are currently:

ECE 141 or PSYC 221, ECE 114, and must have taken or be enrolled in ECE 214; must also meet Illinois licensing requirements as enforced by Department of Children and Family Services. Be electronically fingerprinted at DCFS designated site. Have a physical exam, including TB test, showing that student meets Illinois health requirements. Have three letters of reference on file. Provide instructor with a copy of college transcript and drivers license. Sign additional paper work that will be provided in orientation before going on site. All of these requirements must be met before entering class and receiving proper state and local forms. Note: this can and will change if Illinois law changes.

The course description currently:
Provides the student with both theory and practice in the contemporary early childhood setting. Students engage in supervised participation in the NAEYC Accredited Child Study Center under the direction of highly qualified teaching staff and the CSC Director in consultation with the instructor. Individual conferences, written reports/observations/reflections, outside reading,
The student studies the behavior of children individually, and in groups, in light of current knowledge in child development including NAEYC Accreditation Standards, Head Start Performance Standards, and Illinois State Board of Education Early Learning Standards. The techniques of studying children and recording of behavior are included in this course. Direct attention will be given toward a study of current trends in early childhood care and education.

The new course prerequisites will be:
ECE 141, ECE 121, ECE 142, ECE 115, ECE 114, ECE 143 and ECE 214 or consent of instructor. Students must also meet Illinois licensing requirements as enforced by Department of Children and Family Services. Be electronically fingerprinted at DCFS designated site. Have a physical exam, including TB test, showing that student meets Illinois health requirements. Have three letters of reference on file. Provide instructor with a copy of college transcript and drivers license. Sign additional paper work that will be provided in orientation before going on site. All of these requirements must be met before entering class and receiving proper state and local forms. Note: this can and will change if Illinois law changes.

The new course description will be:
Provides the student with both theory and practice in the contemporary early childhood setting. Students engage in supervised participation in the NAEYC Accredited Child Study Center on campus, or an approved off campus site. Individual conferences, written reports/observations/reflections, outside reading, seminar sessions, and an online supplement component are also an integral part of this course. The student studies the behavior of children individually, and in groups, in light of current knowledge in child development including NAEYC Accreditation Standards, Head Start Performance Standards and Illinois State Board of Education Early Learning Standards. The techniques of studying children and recording of behavior are included in this course. Direct attention will be given toward a study of current trends in early childhood care and education.
Effective: October 1, 2011

Change Course Prerequisites
ECE 221 Practicum II-4/1/9
ECE 299 Director Practicum-4/0/3
It is requested that the course prerequisites for ECE 221 Practicum II and ECE 299 Director Practicum be changed, as listed below.

The course prerequisites for ECE 221 Practicum II are currently:
ECE 121, 114, 214, 220. Must also meet Illinois licensing requirements as enforced by Department of Children and Family Services.

The new course prerequisites for ECE 221 Practicum II will be:
ECE 121, ECE 141, ECE 142, ECE 115, ECE 114, ECE 143, ECE 214, ECE 240 and ECE 220 or consent of instructor. Students must also meet Illinois licensing requirements as enforced by Department of Children and Family Services.
The course prerequisites for ECE 299 Director Practicum are currently:
Completion of an AAS in Early Childhood Education or approval of Illinois Director Credential Commission, or approval of Division Chair. Must also meet Illinois Licensing Requirements as enforced by Department of Children and Family Services. (This course is required for the Illinois Director Credential when a candidate is applying through the entitled route).

Specific requirements by DCFS for anyone working in a licensed facility include:
Be electronically fingerprinted at DCFS designated site. Have a physical exam, including TB test, showing that student meets Illinois health requirements. Have three letters of reference on file. Provide instructor with a copy of college transcript and drivers license. Sign additional paper work that will be provided in orientation before going on site. None of this is to be done before entering class and receiving proper state and local forms. NOTE: this can and will change if Illinois law changes.

The new course prerequisites for ECE 299 Director Practicum will be:
Completion of an AAS in Early Childhood Education. (This course is required for the Illinois Director Credential when a candidate is applying through the entitled route).
Specific requirements by DCFS for anyone working in a licensed facility include:
Be electronically fingerprinted at DCFS designated site. Have a physical exam, including TB test, showing that student meets Illinois health requirements. Have three letters of reference on file. Provide instructor with a copy of college transcript and drivers license. Sign additional paper work that will be provided in orientation before going on site. None of this is to be done before entering class and receiving proper state and local forms. NOTE: this can and will change if Illinois law changes.
Effective: October 1, 2011

(Change Program Content)
D-PPS 21 Early Childhood Education A.A.S. Degree-63 hours
D-PPS 22 Early Childhood Education Certificate-31 hours
It is requested that the following statement be added to D-PPS 21 Early Childhood Education A.A.S. Degree and D-PPS 22 Early Childhood Education Certificate: All Early Childhood Education and Education courses must be completed with a grade of “C” or better to graduate with this Early Childhood Education Degree or Certificate.
Effective: October 1, 2011

Closed Session

A motion was made by Ms. Lane and seconded by Dr. Barbre to convene into closed session as allowed by the Open Meetings Act, 5 ILCS 120/2, Section C, Sub-Section (1) appointment, employment, and compensation of specific employees, (2) negotiations, (5) acquisitions of property, (9) student discipline, and (11) litigation. The board went into closed session at 6:27 p.m. On roll call, the following members voted:

Ave ________ Nay ________

Ms. Lane
Mr. Allen
Mr. Ellis
Mr. Morgan
Dr. Barbre
Dr. York
Ms. Browning (advisory vote)

A motion was made by Mr. Allen and seconded by Ms. Lane to reconvene into open session at 6:39 p.m.

**Personnel**

A motion was made by Ms. Lane and seconded by Mr. Ellis to table agenda item A. Positions Description – New – IGEN Biofuels Project Director and agenda item B. Employ Full-time IGEN Biofuels Project Director and to approve the remaining personnel items:

**Employ Saline County Chamber Administrative Assistant**

Approved the employment of Amy Daugherty as the part-time Saline County Chamber Administrative Assistant for a salary of $8.75 per hour, up to 20 hours per week effective September 27, 2011.

**Sabbatical Leave Request – Fall 2012 – Speech Instructor**

Approved a sabbatical leave for Mr. Paul Cummins, Speech Instructor, for fall 2012 semester.

**Cosmetology Advisory Board Members**

Approved the following list of individuals as advisory board members for the Cosmetology program for academic year 2011-12:

- Jo Rice –current SIC Cosmetology Client from Eldorado;
- Stephanie Church –owner and operator of Stephanie’s Salon and Day Spa in Harrisburg;
- Brittany McElroy –currently serves as the Marketing and Events Coordinator at SIUC, and resides in Royalton, IL;
- Lana Bell –teacher at Harrisburg High School;
- Charles Reynolds –has served in the Cosmetology sales industry for the past 45 years, and currently resides in Marion.

**Employment of Adjunct Faculty**

Approved the following listing of adjunct faculty:
<table>
<thead>
<tr>
<th>Fall 2011</th>
<th>Course</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lewis, Karla</td>
<td>EDUC 160 O</td>
</tr>
<tr>
<td>Rose, James</td>
<td>GED Substitute</td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td>Spring 2012</td>
<td>Course</td>
</tr>
<tr>
<td>Adams, Deborah</td>
<td>MATH 144 O</td>
</tr>
<tr>
<td>Appel, Jarrod</td>
<td>MATH 109 E/151 O</td>
</tr>
<tr>
<td>Beal, Sue</td>
<td>ECE 214 O, FCS 124 O</td>
</tr>
<tr>
<td>Bell-Janowick, Tara</td>
<td>ENG 122 C/122 O</td>
</tr>
<tr>
<td>Berry, L. Rachel</td>
<td>EDUC 243 O/244 O/PSYC 244 O/121 O2/260 O</td>
</tr>
<tr>
<td>Billman, Jenny</td>
<td>COM 121 O</td>
</tr>
<tr>
<td>Billman, Tyler</td>
<td>COM 121 OM</td>
</tr>
<tr>
<td>Blair, Brittain</td>
<td>ENG 121 A/122A/122 B/122 DB/DG</td>
</tr>
<tr>
<td>Buck, Clyde</td>
<td>PE 165 A</td>
</tr>
<tr>
<td>Campbell, Jerod</td>
<td>CRJ 214 E</td>
</tr>
<tr>
<td>Cooper, Edmund</td>
<td>MATH 108 A/151 A</td>
</tr>
<tr>
<td>Diefenbach, Tracy</td>
<td>CRJ 136 O</td>
</tr>
<tr>
<td>Duncan, William</td>
<td>CRJ 250 E</td>
</tr>
<tr>
<td>Ervin, Josh</td>
<td>PE 222 A</td>
</tr>
<tr>
<td>Fowler, Jolene</td>
<td>ENG 122 Q</td>
</tr>
<tr>
<td>Fradelos, Jamie</td>
<td>COM 121 O2</td>
</tr>
<tr>
<td>Gladdfelter, Jamie</td>
<td>ECON 121 O/122 OM</td>
</tr>
<tr>
<td>Green, Tim</td>
<td>MUS 141 E/142 E/143 E/144 E</td>
</tr>
<tr>
<td>Gregali, Dominic</td>
<td>PE 121, PE 244 A</td>
</tr>
<tr>
<td>Gunning, John</td>
<td>FIRE 116 E</td>
</tr>
<tr>
<td>Hill, Ross</td>
<td>PE 146 A</td>
</tr>
<tr>
<td>Jones, Gary</td>
<td>EDUC 260 O</td>
</tr>
<tr>
<td>Kimball, Pam</td>
<td>THTR 121 OM</td>
</tr>
<tr>
<td>Kuppart, Tina</td>
<td>EDUC 226 O</td>
</tr>
<tr>
<td>Lewis, Karla</td>
<td>BUS 118 O, EDUC 160 O</td>
</tr>
<tr>
<td>Linz, Jeffery</td>
<td>PHIL 121 DE/XE/224 DA/XD</td>
</tr>
<tr>
<td>Lloyd, George A.</td>
<td>CRJ 212 E</td>
</tr>
<tr>
<td>Loesche, Renee</td>
<td>ENGY 111 O/151 O</td>
</tr>
<tr>
<td>Lowery, Anita</td>
<td>BUS 256 O, BUS 258 O</td>
</tr>
<tr>
<td>Mathias, Terry</td>
<td>ENG 105 A/121 O/211 A</td>
</tr>
<tr>
<td>Packard, Catherine</td>
<td>ENG 105 O/122 OM, READ 106 O/108 O</td>
</tr>
<tr>
<td>Pavelonis, John B.</td>
<td>CRJ 112 A/213 A/215 A</td>
</tr>
<tr>
<td>Pietsch, Charles</td>
<td>DRA 135 E/136 E</td>
</tr>
<tr>
<td>Pool, Dawn</td>
<td>BUS 115 OM</td>
</tr>
<tr>
<td>Pool, Dawn</td>
<td>EMP 111 A</td>
</tr>
<tr>
<td>Popetz, George</td>
<td>WELD 131 – 151 E/131 – 151 K</td>
</tr>
<tr>
<td>Pulliam, Joni</td>
<td>EDUC 241 O</td>
</tr>
<tr>
<td>Robb, Cathy</td>
<td>BUS 271 O</td>
</tr>
<tr>
<td>Rodkey (Conover), Carolyn</td>
<td>ENG 121 OM, THTR 121 DA/DQH, ENG 105 B</td>
</tr>
<tr>
<td>Rudolph, Charles</td>
<td>ENG 105 DA/XD/121 DE/XE</td>
</tr>
<tr>
<td>Sanders, Carl</td>
<td>READ 108 A</td>
</tr>
<tr>
<td>Schweizer, Dale</td>
<td>HIST 141 DE/DG/XE</td>
</tr>
<tr>
<td>Shultz, Cheryl</td>
<td>MATH 106 E</td>
</tr>
<tr>
<td>Taylor, Kreig</td>
<td>CRJ 211 E</td>
</tr>
<tr>
<td>Tennyson, Timothy</td>
<td>MATH 144 A/205 A</td>
</tr>
<tr>
<td>Weiss, Karen</td>
<td>COM 144 O</td>
</tr>
</tbody>
</table>
All members voted aye. Motion carried.

**Adjournment**

There being no further business to discuss, a motion was made by Mr. Morgan and seconded by Dr. Barbre to adjourn the meeting. The meeting adjourned at 6:40 p.m.