The Southeastern Illinois College Board of Trustees held its regular meeting on Tuesday, January 19, 2010, at 6:00 p.m. in the Rodney J. Brenner Board Room in Harrisburg, Illinois. On roll call, the following members were present: Ms. JoAnna Lane, Gary Allen, Jim Ellis, Richard Morgan, Dr. Frank Barbre, Dr. Pat York, and Cacy Ellis, student trustee. Absent: Chuck Hearn. Also present were: Dr. Jonah Rice, Dr. Tracey Wyatt, Donna Patton, Karen Weiss, Brian Surprenant, Dr. Dana Keating, Dr. Sarah Bond, Lori Cox, Rod Wallace, Tim Walker, and Barbara Potter.

Dr. York welcomed guests and allowed a time for comments from the audience.

Mr. Rod Wallace introduced himself as the Women’s Basketball Coach and said he had would like to address the Board. Dr. York welcomed Mr. Wallace but cautioned that any comments relating to personnel would have to be made in Closed Session, but if the comments were general in nature, they could be made in open session. Mr. Wallace indicated that since some of his comments related to employees, he would hold his comments until Closed Session.

Reports

Dr. Barbre reported the next ICCTA meeting would be held in conjunction with the National Legislative Summit in Washington, D.C. in February.

Dr. Rice reported that he, Dr. York, Mr. Allen, and Mr. Walker attended a legislative breakfast at John A. Logan College recently. This meeting included all the southern Illinois community colleges from Lewis and Clark down to the bottom of the state. Information was shared with legislators in a candid and clear manner how severe the state’s late payments will affect higher education in southern Illinois colleges. This breakfast is one of many meetings and idea-sharing opportunities that grew out of a meeting following a SICCM board meeting in mid-fall. Mr. Walker and I met to discuss the college’s master finance plan. He and I will share with the board finance subcommittee in early February options the board may have as we look at borrowing possibilities for FY 11 to engage the shortfall of funds due to extremely delayed payments from the state. We may also have an update on possible legislation that will allow community colleges to further maximize borrowing power. The college is engaged in budget planning for FY 11. More information will be forthcoming on cost-savings and revenue-enhancement. We are currently looking into possible energy savings on the open market if we are eligible. Olney Central and Lincoln Trail recently did this and achieved significant savings. This is currently being investigated. Our ICCB five-year recognition visit will most likely occur in late spring/early summer. This visit will not be as large as the recent HLC visit. Nonetheless, the college will undergo much external analysis and be provided with recommendations from the state. The Foundation will hear an upcoming proposal regarding the possible land swap with the city of Carmi. Mineral rights will most likely be reserved by the Foundation if the swap
happens. The Foundation is working with the city of Harrisburg on a possible relocation of its police department to the Foundation Building. Multiple meetings and communication have occurred. I have talked with Rep. Phelps about possible state money or federal money administered by the state to help with this project. The Foundation is working on possibly securing a federal renter (Veteran’s). More information on this will be forthcoming. Work on our 50th anniversary for next fall is underway. Committee members include: Dr. Mary Jo Oldham, Robin Stricklin, Melba Patton, Maritta Pavelonis, John Shultz, Peggy McDowell, Dr. Dana Keating, and Barbara Potter. We are working on the Green Collar Vets housing scholarship program with Campus Living. This housing scholarship would be available to US veterans who are on the GI Bill and are enrolled in green programs (e.g., carpentry/energy efficiency, biofuels, etc.). Academic Services, Student Services, and Marketing are working on this project. We are in contact with both the Saline County Sheriff and the regional SWAT team for possible training opportunities related to our EOP. More information is forthcoming. The sheriff is also working with us on the FATS training. Dr. Keating will update you in more detail on this. FATS training would be used for law enforcement, private security, IDNR, and other such outreach. A new cell phone law in Illinois took effect January 1, 2010. We have communicated to all SIC vehicle drivers that this law is in effect and how they should respond. He reported on the Welcome Back to School letter that was distributed to the College community (below)

JANUARY 6, 2010

DEAR COLLEAGUES:

Frank Capra was one of America’s most beloved directors, a man whose films were said to have helped rally the nation against the despair of the Great Depression. He knew a thing about poverty. He came to America a young immigrant from Sicily, making his living as a newspaper boy in order to help his family survive as his father’s job as an orange picker in California just didn’t make ends meet. His personal experience of overcoming economic adversity via a group effort is a theme that pervades his films, artistic creations that may seem Pollyanna to some but take on new meaning in difficult times like what we’re all experiencing in our country.

The Southeastern family has worked well together this fall as we faced the most challenging economic times that our state has seen since even Capra’s era. For that teamwork, I thank everyone who recognizes that we must adapt and change as we continue to fulfill our mission and serve students to the best of our ability. That mission has been fulfilled many times over in the past few months with new programs and initiatives we’ve engaged. Let me highlight for you some of the many significant achievements we’ve seen so far:

- Early college is off to a great start with sound enrollment and much interest from the community.
- The Burn tunnel is complete and we have mine safety training already scheduled for this spring. We expect to be a regional leader in this type of training.
- We have a new Fire and Mine Rescue Safety Certificate program that begins this spring.
- Our grant initiative is paying off as we’ve secured three grants already, are waiting for results from many other significant grants, and are working with external grant experts to secure others for specialized training and academic programs.
Our new administrative software (Jenzabar) has been up and running for nearly a year with mostly smooth sailing due to people being patient and putting in extra hours to learn new processes.

The capture and create initiative has resulted in new courses and new dual credit opportunities.

The child study center received a new level of accreditation making it even more of a premiere facility than it already is.

We have been approved to offer a new degree, the Associate in Fine Arts (Visual and Studio Arts), and will be offered this spring. SIC will be one of only a handful of colleges in the state to offer this degree. An AFA (in Theatre Arts) is also being created.

The graphic design program will be offered next fall and will have a “1 + 1” hybrid program option (one year traditional + one year online). We expect a strong recruiting drive for this program this spring.

A new major in Physical Fitness Training is being planned as well as a new degree program track in Biotechnology. Look for exciting developments in these areas.

The new MAC Lab for the Sound and Media Arts program and upcoming Graphic Design program is up and running.

The Southern Illinois Online Nursing Initiative (SIONI) is up and running with SIC students enrolled in the program.

Media Services is working on a new Information Literacy course in addition to collaborating with other departments on new initiatives, such as a new student orientation online pilot program through student affairs.

The food service in-house conversion has proven to be very successful. (And those pork chops rival Patti’s in Grand Rivers, Kentucky!)

Our new biofuels certificate program, including multiple certificate possibilities, one of which is a fast-track, all-online option, will be available this fall. Given the new ethanol plant in operation in Mt. Vernon, Indiana as well as others in operation near our district or being planned, this program should grow, especially since Illinois has recently passed new mandates on increasing ethanol and biodiesel use.

Our energy audit (free to us) is underway and we’ve already seen some positives coming out of this endeavor.

Our Behavioral Threat Assessment Plan and Emergency Operations Plan are both about ready for state submission, making us one of the leaders in the state as only a handful of colleges have completed the submission process already.

Construction bond funds have been used to protect diesel equipment and offer shelter to outdoor instruction in the vocational area.

The Falcon Fitness/Wellness Program will kick off this spring. We encourage you to pay attention to the unveiling and actively engage in what the committee has created for all of us. For instance, a new course, PE 169: Fitness Through Walking, has been created. And word has it there may be a new “SIC’s Biggest Loser” contest this spring. Be on the lookout as we plan to make SIC a healthier place to work and learn.

A new employee spotlight program, retiree’s luncheon, contingency planning workgroups, academic group leadership meetings, and other communication venues have been implemented to keep the community engaged.
• The WISBDC has initiated a business spotlight program to promote an entrepreneurial spirit in the region.
• Work is being done on a “vacation-education” concept in regional tourism marketing by the WISBDC.
• Student government has worked with college officials on securing an ATM in the Student Center and other modest upgrades are being planned.
• Specialized training is being planned with assorted regional law enforcement and courts.
• The new board evaluation will take place this spring and we will work on our HLC report due next fall.
• Other programs and initiatives are being planned as we work together to serve students and our region.

Please pay attention to future announcements about a specialized training session that tentatively will take place early Friday afternoon before spring break begins. This training is a campus-wide initiative and will be very engaging as we strive to make SIC a safe learning environment.

Keep in mind that our 50th anniversary will occur next year. SIC began when the community saw a need to provide nursing training for the region. The college expanded and grew moving from various locations in the region (e.g., HHS and a building in Muddy) to the temporary building that is now the new Robert I. Gregg Technology Building to our multi-building complex now. So many deserve so much for making SIC the success that it is now, and plans are underway to celebrate our golden anniversary next fall.

Some of you have inquired about the board’s plans for the presidential search. I have been asked by the board to stay on in an interim capacity through this year and into next year when the board will engage the search for a permanent replacement for the presidency. I appreciate the support and genuine spirit of cooperation so far. Please know that I firmly believe in servant-leadership, so I appreciate the feedback you provide as we all work together to make SIC even better than it is even in the face of our state’s fiscal crisis.

As we face the economic challenges together, I want to emphasize open and honest communication at all levels. This year and next year will prove to be great hurdles as we will face debt brought on by the state’s non-payment of what is owed us. We have worked well together so far reducing travel, cutting back on non-essential equipment, increasing class sizes, reducing energy consumption, etc. When I took office in August, community colleges planned to miss one state payment this year. Within a few months, the situation grew more severe as we were to miss two state payments this year. Compounding the problem is that our payments from the department of corrections have not arrived. We have received a mere $9,600 dollars from our DOC education contracts and are owed over $500,000 to date.

Next year will prove to be even more challenging as we may only receive two state payments as well and DOC payments are unknown. Given that nearly fifty percent of our revenue comes from the state, loss of those payments will severely limit our cash flow for many months depleting our working cash and forcing us to borrow as most community colleges will have to do to maintain services. Keep in mind: this is not an SIC problem; this is an Illinois problem that affects all higher education. Despite these challenges, I am confident that our legislators will fix
our state finances at some point and fund community colleges. It will take time, but it will have to happen. In the meantime, we will confidently carry out our mission in the most efficient way possible to maintain the fiscal integrity of the institution as best we can. Together we can meet this challenge and endure.

Also, most of you have heard that Dr. David Nudo announced his retirement earlier in the fall. He will leave SIC at the end of this academic year. We wish him the best. Also, we will miss a long-time instructor from our ranks this spring. Bill Rakes, a 25+ year veteran computer information systems instructor, has declared his retirement mid-year. We wish Bill well in this new phase of life. Both David and Bill deserve nothing but the best - they richly deserve retirement for their many years devoted to serving students. Thanks for all you did, David and Bill. We wish you well.

I hope all of you have a successful spring term as we focus on providing the best education possible to our students and their future success. Despite economic hardships, SIC remains a high quality institution that is a vital part of our region as we provide accessible, affordable education and training to the area. We have much for which to be excited and much for which to be grateful. I hope your share this Capraesque attitude. [End of letter]

Dr. Keating reported on the following: The Professional Development and Planning Committee will sponsor a “back to school” soup and sandwich lunch potluck on Wednesday, Jan. 13. Appreciation is also extended to the Nursing and Allied Health Division and the Adult and Continuing Education Department for a wonderful holiday dessert event! Work continues on the grants initiative. A DCEO Bureau of Workforce Development grant is being written to provide funds for a high school dual credit initiative to bridge IT education from our district’s high schools to our Information Technology Program. Additionally, I am awaiting application forms to be released by the Department of Education for Title III grants. Work will begin on that application as soon as the forms are made available. On January 21, I, along with Dr. Rice and Dr. Bond, will attend a joint state-wide meeting of CAO’s, Presidents and Chief Student Affairs Officers in Springfield. On January 12, I will attend a joint meeting at SICCM of the CTE deans and CAO’s to consider information on a paramedic program. I attended the “mock school shooter” drill at Carrier Mills High School. Thanks to Mr. Morgan for inviting us to participate in this event. It was very beneficial! Bill Moser (American Coal), who is serving as an evaluator for the DOE (burn tunnel) grant, toured the tunnel on January 6. He was very pleased with it, and is extremely excited to know about the outdoor instructional support facility that is being planned. We are also meeting with equipment sales personnel on Jan. 12. The marketing brochures have been received from the printer and a mailing to approximately 400 coal mines and related agencies will go out during the first week of February. Additional instructors are being recruited and trained. Exploration is being done concerning the feasibility of providing training/classes using a interactive shooting system. A meeting is being scheduled with key personnel in the area to discuss the potential that having this equipment would hold for SIC as a training provider. Fall 2010 schedule is in the development phase. The new 2010-2011 catalog is also “under construction”.

Mr. Surprenant reported on the following: As of January 12, there are 7 students enrolled in the AG 221 Introduction to Crop Science course. This is the course offered with the University of Illinois. The new name of the SIC wellness program is “Falcon Fitness”. The name was
determined by a vote by faculty at the end of the fall semester. Mr. Surprenant commended Alisa Abner, Jason Fitzgerald, and Gina Sirach for their help on this committee. A biggest loser competition is being planned for this semester. In addition, PE 169 Fitness through Walking is being offered to faculty this semester as part of the SIC Falcon Fitness program. The curriculum committee meetings for the spring 2010 semester were shared.

Mr. Walker reported on the following: We continue to wait for the payment of one remaining change order for the sheet metal subcontractor to close the financial work on the project. As you will recall, the college will request the return of all remaining contingency funds at that time. The request for this payment is currently in Springfield at the Capital Development finance office. We hope to see this payment made within the next 30 days. We presently anticipate awarding the doors and fire pan construction during the week of January 11th on the burn tunnel project. Engineers are working on detailed drawings for bid specifications on the infrastructure work for the outdoor instructional support facility. We plan to begin vendor selection within 10 working days.

Mrs. Weiss reported on the following: Plans are proceeding with the Applied Tech (Diesel) Storage Building. A preliminary meeting was held with the Tru-Built rep, Karen Weiss, Ed Fitzgerald and Tim Walker on Friday, January 7th. Invitation letters were sent out in early January to in-district high schools for the Business Skills Competition, scheduled for February 25th. We have six (6) competitions this year, including Accounting, General Business, Computer Concepts, Keyboarding, Information Technology, and Web Design. Each school is invited to bring two (2) students per competition. I will be attending a DOE (Department of Education) grant workshop in Washington DC on February 4th and 5th. This is in relation to the Mine Safety/Fire Rescue (burn tunnel) grant received through DOE, and involves specific information on managing the federal grant/earmark. Janelle Baltzell has CTE presentations scheduled for Pope County on January 20th and Hardin County on January 21st. Ms. Baltzell will be participating in the FFA Section 25 Job Interview Competition at Hardin County High School on January 14th. With regard to Job Placement activities, Janelle continues to post job openings monthly on-campus, and to update the SIC website with available job listings. Ms. Baltzell and I attended a Partnership for College & Career Success (PCCS) on January 7th. This group meets monthly to discuss partnership opportunities between secondary and post-secondary institutions. Ms. Baltzell, along with Melissa Crow, has been actively recruiting and promoting the New Look Project: Single Parent Symposium Series in the district high schools and meeting with relevant faculty and staff. Symposium dates and topics are: January 19th – “Been There, Done That”; February 16th – “Choose It, Try It, Use It”; March 26th – SIC Career & Transition Day; April 20th – “Anyone Can Do It, Right?”; May 4th – “You Deserve IT, TOO!”

Dr. Bond reported on the following: The Competitive Team Code of Conduct has been reviewed by the Student Government and a preliminarily review by Legal Counsel. Changes and modifications are currently underway. A copy of the draft with changes will be shared with Coaches, Sponsors, Advisors, Student Government and Legal Counsel. It is anticipated that the Competitive Team Code of Conduct will be presented to the Board of Trustees during the February Meeting. An update on MAP funding and processing was provided to the Board. The Title IV Trio/SSS program organized a holiday cultural trip for its members in mid-December. They toured the Art and Science Museum in Evansville, IN, and attended the Philharmonic
Holiday Pops. The Title IV Trio/SSS program submitted the grant application for reauthorization for program and funding covering the next five years. The current grant will sunset on August 30, 2010. Special thanks to the Title IV Trio/SSS program team – Joni Pulliam, Anita Lowery and Kari Hernandez for outstanding work on the writing the grant application. A new process/initiative focused on End of Term Processing for the Fall 2009 semester. The initiative was a campus wide effort to post grades as accurately and timely as possible. The rationale for the process/initiative was to provide students information as quickly as possible regarding their academic and financial aid standing from the Fall semester. A sincere thank you to the entire campus community for an outstanding team effort it was considered a success. We will proceed with the initiative and continue to improve on the process. The 2010 SIC Scholarship application has been completed and is currently distributed and online for students to apply. A joint effort between the College and Foundation allowed one application to be created. The goal was to simplify the process for students interested in scholarship offerings from both the College and the Foundation. A meeting with all Extra Curricular Coaches, Sponsors and Advisors was held on Monday, December 21, 2009. A review of the fiscal status was presented. FY11 budgeting was discussed and Coaches, Sponsors and Advisors are to have recommendations to Dr. Bond by Friday, January 08, 2010. Dr. Bond attended the Section 25 Agricultural Teachers meeting in Harrisburg on Wednesday, January 6th. The Agricultural Teachers provided input on future agriculture classes and program development. Dr. Bond will attend an electronic meeting of the Illinois Leadership Council on Agricultural Education on January 12, 2010. The purpose of the meeting is to discuss secondary and post secondary agriculture curriculum and programs across the state. Additional initiatives in process include: Student Record Release Authorization at time of application and/or registration; New Student Orientation re-engineering; Campus Threat Assessment Team – implementation and training.

Ms. Cox reported on a conference that she attended in New Orleans and she noted the DLI program may benefit our area in a couple of ways. We have the opportunity to offer our local Chamber a Leadership Program free of charge. This would be through a class pilot project. In addition, we have learned that there may be some Delta monies available for some select projects. We will be having in-house disability training on how to better serve our clients with disabilities at the end of January. This training will be provided free of charge by Disability Works and will be open to college employees. The CPR program had another great semester with the following figures: 694 trained, $51,527.78 overall profit (slightly down from last year due to NCOE training last year). Carmi-White County High School training started on January 11 with the new dual enrollment program. We will host the Saline County Census Training the last week of January for key industry personnel. The ARRA DCEO grant for front-line hospital training is still in the works. I was told we would know specifics by the week of the 11th and will have training on the 22nd.

Dr. Wyatt reported no fundraising events are planned for the month of February. The Brenner Bass tournament has been scheduled for Saturday, June 5, 2010. A targeted appeal letter sent out in December brought an additional $8,225 dollars to the foundation. All of the dollars are restricted to scholarship funds. We are planning a broader appeal letter in the Spring. SIC Group memberships to date are: Alumni and Friends: 212 memberships; Athletic Booster Club: 169 memberships; Falcon Society: 65 memberships; Nursing Education Partnership Assoc.: Developing (11 memberships to date). The FYE 2009 foundation audit is nearing completion. The total investment portfolio to date is nearing $2.5 million dollars. The Carl Cook fund has
recovered its initial donation value of $403,000. Cooperative meetings will take place this spring to develop improved criteria for the maximum allocation and disbursement of funds to help mitigate any increase in tuition for the 2010 – 2011 school year. Prospective renters for the SIC Foundation Center in negotiation or expressing interest: The Harrisburg Police Department (2500 sq. ft.) and the Veteran’s Association new outpatient medical clinic (7500 – 8000 sq. ft.). The “Safe and Fit” childcare center owned by Rick Bethel is scheduled to open in January. There are currently 20 business entities located at the Foundation Center.

Ms. Ellis reported the first Student Government meeting after the break will be held on January 25. She noted the Student Life committee met with Ed Fitzgerald, Director of Environmental Services, prior to winter break and will meet with him again to determine the next step. She said there will be a meeting soon with Banterra representatives to discuss ATM locations before signing a contract. She reported the Phi Theta Kappa officers are preparing to write and submit the National Hallmark Project Competition. She said the student ambassadors have conducted a blitz with the Marketing Office the first week of spring semester offering student IDs, text messaging sign-ups, parking permits, etc. She noted the Forensics Falcons will be competing at Webster University on the weekend of January 29.

**Consent Agenda**

A motion was made by Mr. Allen and seconded by Mr. Ellis to approve the December 15, 2009 regular and closed session minutes, destroy the tapes of June 2008 closed session, to approve the treasurer’s report, and the December bills in the amount of $1,492,872.07 which included $707,751.15 in payroll. On roll call, the following members voted:

**Aye**

Ms. Lane  
Mr. Allen  
Mr. Ellis  
Mr. Morgan  
Dr. Barbre  
Dr. York  
Ms. Ellis (advisory vote)

All members voted aye. Motion carried.

**Action Items**

**Authorization to Initiate Budget Development and Name Budget Sub-committee**

A motion was made by Ms. Lane and seconded by Mr. Allen that the Board of Trustees authorize the administration to initiate budget development and to name the 2010 budget sub-committee. Mr. Ellis and Dr. York were named as board representatives to the budget sub-committee.
All members voted aye. Motion carried.

**Tuition Fee Increase**

A motion was made by Mr. Allen and seconded by Mr. Morgan that the Board of Trustees approve a $6 tuition increase raising tuition from $77 to $83 effective summer 2010.

All members voted aye. Motion carried.

**Bond Expenditure for Mobile Firearm Training Unit**

A motion was made by Ms. Lane and seconded by Mr. Morgan that the Board of Trustees approve an expenditure of up to $45,000 for the purchase of a mobile firearm training (FATS) unit that can be used for local and regional training of law enforcement. FATS training is employed by thousands of military, law enforcement, and hunter safety agencies and groups around the world. Unique solutions enable progressive training from realistic laser-based engagements to ultra-realistic live-fire exercises.

All members voted aye. Motion carried.

**Additional Bond Fund Expenditures**

A motion was made by Mr. Ellis and seconded by Dr. Barbre that the Board of Trustees approve an additional (or up to) $5,000 in contingency spending to complete the burn tunnel and outdoor instructional support facility. The money will be used to finish the water, sewage, fuel and power needs for the structures. The funding for the requested expenditures would come from the bond funds currently held by the college.

All members voted aye. Motion carried.

**Resolution Authorizing the Transfer of Working Cash Fund to the Education or Operations and Maintenance Fund**

A motion was made by Mr. Ellis and seconded by Dr. Barbre that the Board of Trustees approve a resolution that would authorize the administration to transfer Working Cash to the Education or Operations and Maintenance Fund should an emergency arise due to the continued delinquent state appropriations payments so that a Special Meeting would not have to be called. This Resolution will be effective through the end of this fiscal year June 30, 2010.

All members voted aye. Motion carried.

**Board Policy Revision 4001.1 Faculty Qualifications/Credentials - Adoption**

A motion was made by Mr. Ellis and seconded by Ms. Lane that the revisions to board policy 4001.1 Faculty Qualifications/Credentials be adopted. The proposed changes will make the policy more in alignment with the Higher Learning Commission’s recommendations.
Faculty Qualifications/Credentials

Baccalaureate Courses

Master’s Degree with graduate preparation in the content field. The minimum standard for graduate preparation is eighteen (18) hours. A graduate degree in the content field is preferred. In some cases, such as in practice-oriented disciplines or programs, tested experience in the field may be needed as much or more than formal educational preparation at a prescribed level in determining what students should know to practice. Individuals who have completed degree or certification programs in specific areas may submit their credentials for review and evaluation.

Technical Courses

Associate Degree in the content field. Bachelor’s Degree preferred. Individuals who have completed certification programs in specific areas may submit their credentials for review and evaluation.

All members voted aye. Motion carried.

Donation of Equipment

A motion was made by Mr. Allen and seconded by Dr. Barbre that the Board of Trustees approve the request of the Workforce Illinois Small Business Development Center (WISBDC) to donate 5 adult and 10 infant CPR Actar training manikins to Primary Care Group for their mandatory in-house training. Primary Care runs all of their CPR 133 (0.5 credit hour) classes through the WISBDC training center.

All members voted aye. Motion carried.

Board Retreat

A motion was made by Dr. Barbre and seconded by Mr. Ellis that the Board of Trustees approve to schedule a board retreat with the first choice being on Tuesday, March 16 at 1:30 p.m. before the regular board meeting. If an ICCTA representative was not available on that date and time, a second option was a Saturday afternoon in early spring. Mrs. Potter was directed to contact ICCTA to see if a representative was available to facilitate the retreat.

All members voted aye. Motion carried.

Non-Action Items

Assessment Report (Hall)

Mr. Greg Hall, Assessment Coordinator, presented the annual Assessment report for 2009. Mr. Hall reported that SIC uses the National Occupational Competency Testing Institute (NOCTI) to provide an external measure of content validity in career and technical education curriculum.
NOCTI provides data that compares SIC student scores against state and national averages. Mr. Hall focused his report to the Board on the Cosmetology Program, which showed that SIC students scored higher than the national average but somewhat lower than the state average on the overall total exam. The SIC students average score was 81.0 compared to the national average of 75.3 and the state average of 81.8.

**Correspondence**

The following correspondence were presented to the Board:

- Letter from ICCB regarding Southeastern’s Associate in Fine Arts (AFA) degree.
- Letter from ICCB regarding approval to offer a Hybrid Online Association in Applied Science Degree in Nursing as a partner in the Southern Illinois Online Nursing Initiative (SIONI).

A number of FYIs were presented to the Board.

**Closed Session**

A motion was made by Ms. Lane and seconded by Mr. Allen to convene into closed session as allowed by the Open Meetings Act, 5 ILCS 120/2, Section C, Sub-Section (1) appointment, employment, and compensation of specific employees, (2) negotiations, (5) acquisitions of property, and (9) student discipline. The board went into closed session at 7:25 p.m. On roll call, the following members voted:

<table>
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<tr>
<th>Aye</th>
<th>Nay</th>
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<td>Ms. Lane</td>
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<td>Mr. Allen</td>
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<td>Mr. Ellis</td>
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<td>Mr. Morgan</td>
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<td>Dr. Barbre</td>
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<td>Dr. York</td>
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<td>Ms. Ellis (advisory vote)</td>
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A motion was made by Ms. Lane and seconded by Dr. Barbre to reconvene into open session at 8:17 p.m.

At this time, Dr. York invited Mr. Wallace to share any open comments that he may have with the Board. Mr. Wallace said he understood the current fiscal crisis that the state was in and how that was affecting Southeastern. He asked the Board if any proposed budget cuts to the athletic programs would be restored to current funding levels when the state funding crisis was over. Dr. York thanked Mr. Wallace for his comments and responded that the Board passed a resolution to maintain fiscal integrity at the December board meeting and at this present time he was unable to say what would happen in the future regarding funding for any programs.

**Personnel**
A motion was made by Mr. Ellis and seconded by Mr. Allen to approve the following personnel items:

**Retirement of Computer Information Systems Instructor**

Accepted the retirement of Mr. Bill Rakes, Computer Information Systems instructor, effective at the end of fall semester finals, December 15, 2009.

**Employ Part-time Weekend Custodian/Maintenance**

Approved the employment of Mr. James Davis as a part-time weekend custodian for a salary of $9.75 per hour for approximately 16 hours per week effective January 23, 2010.

**Employ Assistant Baseball Coach**

Approved the employment of Jordin McLaughlin as the assistant baseball coach effective spring semester 2010 for a salary of $1610.84 which is the remaining half of the assistant baseball coach stipend.

**Employment of Adjunct Faculty**

Approved the following listing of adjunct faculty:

**Spring 2010**

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<thead>
<tr>
<th>Name</th>
<th>Course/Class</th>
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<tr>
<td>Adams, Debe</td>
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<td>Bax, Thys</td>
<td>PE 126 X2</td>
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<td>Craig, Jason</td>
<td>CISV 116 X/116 X2/ MATH 106 X2</td>
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<td>Gregali, Dominic</td>
<td>PE 165 A</td>
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<td>Irwin, Tina</td>
<td>Latin dance/exercise</td>
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<td>O’Dell, Dale</td>
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<td>Peas, Janie</td>
<td>GED</td>
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<td>Fire Science</td>
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<td>CIS (Bill Rakes Classes)</td>
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<td>PHIL 121 O/121 O2</td>
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<tr>
<td>Young, Carla</td>
<td>CIS 119X</td>
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All members voted aye. Motion carried.

**Adjournment**

There being no further business to discuss, a motion was made by Mr. Morgan and seconded by Dr. Barbre to adjourn the meeting. The meeting adjourned at 8:20 p.m.