MINUTES OF THE BOARD OF TRUSTEES
REGULAR MEETING
SOUTHEASTERN ILLINOIS COLLEGE
3575 COLLEGE ROAD; HARRISBURG, IL 62946
APRIL 20, 2010; 6:00 P.M.

The Southeastern Illinois College Board of Trustees held its regular meeting on Tuesday, February 16, 2010, at 6:00 p.m. in the Rodney J. Brenner Board Room in Harrisburg, Illinois. On roll call, the following members were present: Ms. JoAnna Lane, Gary Allen, Chuck Hearn, Jim Ellis, Richard Morgan, Dr. Frank Barbre, Dr. Pat York, and Cacy Ellis, student trustee. Also present were: Dr. Jonah Rice, Donna Patton, Karen Weiss, Brian Surprenant, Dr. Dana Keating, Dr. Sarah Bond, Jane Flannigan, Lori Cox, Kellye Whilter, Matt Lees, Todd Franklin, Karen Keasler, Paul Cummins, Tim Walker, Jeff Skaggs, Jordan Anderson, Kaleb Cook, Kyler Cook, Annie Rose Martin, Cody Moake, James Stunson, Courtney Vinyard, Charles Ashford, DaQuan Brown, Jordan Hickman, Corey Jackson, William Kirksey, Troy Long, Isaac McClure, Luke Morgan, Mamadou Seck, Matt Smithpeters, Brandon Willis, Wes Durrant, Jennifer Head, Caitlyn Burklow, Caleb Motsinger, Skyler Butler, Beka Nenonen, Andrew Erbes, Joel Robertson, Tristan Grounds, Dennis Weedman, Jodi McKnight, and Barbara Potter.

Dr. York welcomed guests and allowed a time for comments from the audience.

The Board recognized various student competitive teams beginning with the MIG team. Mr. Lees said the team had high hopes as they began their competition in Springfield but they ended up surpassing their expectations and obliterating their opponents. The students shattered previous records becoming the most awarded MIG team in SIC history. Mr. Lees went on to explain the point system and noted there were 265 students represented from 18 colleges and universities at the simulation. Mr. Lees thanked the Board for their support and for the support of Mr. Surprenant, Dr. Keating, and Dr. Bond.

The Board welcomed the nationally ranked men’s basketball team. Coach Franklin introduced the team and told the Board that the team had a great year and represented Southeastern Illinois College very well. Dr. York, Board Chair, presented medallions to Coach Franklin and to each player. The medallions were given to SIC by Pepsi who was a sponsor of men’s basketball. Dr. Bond announced that Coach Franklin had been awarded the 2010 IBCA Jr. College Coach of the Year in Division I.

The Board welcomed the Forensic Falcons and introduced Mr. Paul Cummins, coach and sponsor of the team. Mr. Cummins said the group recently returned from the Phi Rho Pi national tournament held in New Orleans, Louisiana where SIC finished second in individual events and third overall in the middle entry division. Mr. Cummins thanked the Board and administration for supporting the team in their efforts.

Reports

Dr. Barbre reported the ICCTA meeting was held in March and the following was discussed or action taken: ICCTA’s state legislative agenda was approved for 2010; discussed a proposal to
support a letter to Comptroller Hynes requesting that priority payments be given to community
colleges who receive 40% or more of their total funding from the state of Illinois; heard a report
from Noah Brown, Association of Community College Trustees President/CEO, who provided
an update on federal legislative issues (including the inclusion of the Student Aid and Fiscal
Responsibility Act in the Obama healthcare initiative).

Dr. Rice reported on the following: I had held meetings with all eligible administrators to
discuss furlough vs. teaching options per the new interim policy adopted by the board. It is
possible that we will have significant volunteerism much in the same way we fostered a
reduction of overload with faculty. We have tried to avoid making mandates and forcing
compliance with such issues during these challenging times. I will send out a memo soon to
assess the collaborative spirit and results of these conversations. I will be on the list to teach as
well.

I was invited to a meeting with Senator Durbin at his new Carbondale office last week. The
meeting was attended by a small number of individuals and we were able to chat informally and
even in some one-on-one context with the Senator. I was the only CC college president to
attend. We discussed healthcare, education, and energy.

I will have met with IDOC Director Randle at the time of the board meeting. I will give you an
update on this meeting. BOT members also attended this meeting.

You are invited to observe our May 7 staff development day. We will work with local law
enforcement and the regional SWAT team in an interagency NIMS exercise. Cabinet has gone
through intensive NIMS training to accent our Behavioral Threat Assessment training and
Emergency Operations training. The observation area will be in the LRC.

Finance news. We did receive our ICCB 3rd Q equalization payment and some grant
money. We also received additional payments from DOC. The cause of these payments is two-
fold: ICCB and the President’s Council jointly endorsed a proposal to the Comptroller’s office
to pay tier one colleges (those who depend greatly upon state reimbursement) before other
colleges less dependent upon state aid. This could be a one time situation, however. Financial
projections for next year are key. FY 11 is the “disturbing” year for which we have been and are
preparing. FY 10 was a preparation year.

I began my Brown Bag It Series, a monthly luncheon with the president. I am rotating small
groups of 8-10 employees from all employee groups to discuss issues they may have. It is one
other means of improving internal communication.

Foundation: 1) Mings scholarship update: A sizeable gift to be used as an endowment for
student scholarships was left to the SICF. Such estate giving is being encouraged by the SICF
and the Ming’s family has requested we engage such publicity using them as a model for others;
2) SICF Center is working on solicitation of new renters. An update will be provided at the BOT
meeting; 3) reorganization is being considered. We would like to have direction from the board
as to the timeline they may have for such reorganization. We are planning with the SICF at
present for reorganization possibilities based on a close environmental scan of all duties and roles.

Burn Tunnel Update: Training has begun. Marketing has been stepped up with TV 3 and TV 6 being scheduled for campus. Bill Moser from Murray Energy (American Coal) has been invaluable in the process.

Student Government is working on a special project to urge support for CC. Updates on this project will be given at a later date.

Faculty and Staff Spotlight (sample attached) initiative has begun on the web.

I presented at the Harrisburg Rotary per their request on the state economy and its impact on higher education and SIC. The presentation was well received and all seem to have a grasp for the situation for the entire state.

My office is trying to schedule a meeting via the regional superintendent’s office with the local superintendents. Typically, my presidents’ council meeting overlaps the superintendents’ meeting, but they do not in the coming months. I want to take Dr. Keating and Dr. Bond to discuss a continuing spirit of cooperation and engage ideas for any additional mutual help we can lend each other (e.g., dual credit).

The budget process has begun. Budget hearings will begin in the end of April. We will be asking everyone to tow the line with budgets and that our planned reductions for FY 11 must happen. To safeguard this, I have asked budget offices to help with an early warning system for overspending before an accent runs dry. These period warnings will help ensure fiscal responsibility of all budget officers and help us with assessment and compliance.

A recent ICCB publication on online learning cites SIC numerous times and continues to demonstrate us as being an online leader.

- Traditional student (25 years or younger) using online learning: SIC is first (67%)
- Overall online FTE: SIC is eight (32%)
- CTE Online Enrollment/Student Served: SIC is fourth (#188)
- Area for improvement: out of state online learning (not worst, could improve)

I will be meeting with Shawnee Forest superintendent about possible opportunities.

We are working, via Dr. Keating’s office and with one in Dr. Bond’s office, on three significant grants: Title III (submitted soon), Emergency Management for Higher Education (pursuing), TRiO (waiting on response).

Our Capture and Create initiative has resulted in numerous programs and training opportunities up from last year. This has and will help us compensate against reduced enrollment due to the Dual Credit Quality Act among other variables. Dr. Keating and I are recording these initiatives
and my office will work with I.T. to make sure compliance of reporting is as accurate as possible.

I attended the Education 100 meeting at SIU-C last week. One purpose of the meeting was to introduce Dr. Rita Chang, SIU’s new chancellor. I also attended a reception for her at JALC on Monday of last week. SIC plans on inviting Dr. Chang to SIC in the near future to discuss our relationship with SIU. She and I discussed some ideas to strengthen ties between the two schools.

Dr. Keating reported on the following: A recommendation to purchase Lasershot equipment has been made. Assistance was provided by Sheriff Keith Brown and Mr. Chuck Doan, Police Training Specialist, Mobile Training Unit #15, and was greatly appreciated. The company has indicated that we could expect delivery 30 days from the date they receive our purchase order. A phone conference was held on March 26 with Jennifer Foster, (ICCB Adult Ed). I, along with Jane Flannigan and Tina Kuppert, discussed the plan for this summer, and for next year. Hopefully ICCB will have made a decision about how the funding will be distributed for next year soon. The RFP will be non-competitive this year, and the applications should be distributed by the first of April, with the return date the end of April. I am currently working with Jane to prepare a plan and a budget for next year. We have submitted the pre-application to the Southeastern Illinois Regional Planning Commission for funding for a Pharmacy Tech program. We have requested approximately $25,000, which will completely fund the program for the first year. Karen Weiss and I will be attending the Higher Learning Commission Conference in Chicago April 11 – 13. We hope to gather information that will assist us in writing the monitoring report, as well as learn about the new accreditation options that will be available to us. At the request of the academic division chairs, a committee has been convened to review the current faculty evaluation process and consider revisions to this process. The group met for the first time on March 30. The goal is to have the process revised by the next evaluation cycle. Due to legislative action affecting The Real Estate License Act of 2000, the structure of the real estate program must change in the near future. In the past, the only course students had to take to qualify to take the Real Estate Sales License Exam was the one course in sales. With the new legislation, this will no longer be the case. Students must all become brokers and take a more extensive set of courses. Our enrollments are low in the sales class, and the class is often canceled due to low enrollments. We have not had the numbers for the broker’s classes to make in several years. Additionally, we have to pay fees to the state in order to be able to offer these courses, which also figures into the cost of the program. The Department of Professional Regulation is in the process of developing the new curriculum for these new courses. We will not offer real estate courses next year while the new set of courses are being created by DPR. When the new state curriculum is completed, we will review and determine if it will be feasible for SIC to offer the newly structured program. A phone discussion was held with Cindy Coletti, State Literacy Director, on April 6.

Mr. Surprenant reported on the following: Diane King has been nominated as a 2010 Children’s Champion by the Illinois Association for the Education of Young Children. The Illinois AEYC is recognizing the outstanding affiliate leaders from around the state through a special proclamation in the Illinois general assembly and a luncheon. Trudy Jacobs completed her doctoral degree in educational leadership following her defense on March 19 at Oakland City
University. On Friday, March 5, Trelleborg-YSH conducted a Wellness Workshop at the Carmi campus. Fifty-two employees participated in this program. The AARP Defensive Driving class was offered to area residents at the Carmi center on March 25-26. A Census Worker will be housed at the Carmi campus from March 22 - April 19 to assist anyone with questions concerning the census form. As a cost savings to my travel budget, I did not attend the fall IAI Transfer Coordinator Meeting and will not be attending the spring meeting at Illinois State University. I will not attend an IAI GECC Mathematics Panel meeting at Heartland Community College in Normal.

Mr. Walker reported on the following: The A&E firm of Walker and Associates has submitted a 2008 billing request for inspection that will delay the transfer of contingency funds. The amount will not significantly impact the remaining funds. Work will be completed this week on the final construction of the fuel control tower, which will consist of protective grating on the west side, fuel line support structures and a simple roof. American Coal has donated a piece of mine equipment that will be added to the pad apparatus group for training outside of the Burn Tunnel. The University of Illinois Fire Science Institute provided training for administration and security for NIMS ICS 300 last week. ICS 400 is scheduled for next week. The training will complete most of the requirements for compliancy. Prior to the MAY 7, 2010 NIMS drill, the SIC Emergency Operations Plan will be submitted for approval and recording. Budget officers have been provided with data reports and a budget data entry form to facilitate the construction of the FY 2011 budget. There will be a 90-day review period.

Dean Weiss reported on the following: The SIC Student Nursing Club recently completed a cookbook fundraiser, with sales exceeding $3,000. To help keep costs low, the Nursing Club received help from Tri-State Business Equipment who donated the use of their risograph machine, and from Linda Stricklin, Nursing Secretary, who helped in the assembly of the books. April is a busy month for fire brigade training utilizing the new burn tunnel. We have several dates scheduled in April, May and June for training with local and area coal mine companies. We have hired an additional four adjunct fire instructors to help with the increased training requests. Many thanks go to Mark Thomas and his welding students for fabrication of some of the props used with the burn tunnel. Also, thanks are extended to Diesel Technology for allowing use of their buildings to store materials and gear for the fire brigade training. Appreciation is extended to Eddie Fitzgerald and the Maintenance staff for their work in preparing the building and grounds for upcoming training. We have scheduled a Backhoe Operator training class for mid-May (during intersession). Chris Jones will be the instructor for the course. Blake McConnell, Chuck Deaton, and myself attended a DOC - ICECO meeting on Friday, March 26th at Richland Community College in Decatur, IL. IDOC Director Randle and Deputy Chief Roberta Fews were special guests at the meeting. I assisted with the pilot Orientation Days through Enrollment Services on March 30th and April 1st. I attended NIMS training on April 8th and 9th. Our Spring CTE Advisory meetings were conducted on April 15th and 16th. We will once again be partnering with Ohio Wabash Valley Regional Vocational System to coordinate the meetings with local business representatives and high school CTE faculty. We will hold articulation meetings with SIC and high school faculty in the afternoon hours. Dr. Keating, Bill Mosier and I attended the FDIC (Firefighting) Training Conference and Expo in Indianapolis, IN on April 23 – 24th. Dr. Keating, Curtis Rowlen and I met with a CJAP
representative, Alex Gromada, from the Carpenters’ Union, based out of St. Louis, MO, on March 29th to review and articulate our Carpentry and Building Trades curriculum with the Union’s apprenticeship program. SIC hosted an FFA Business Competition on March 23rd for District 25 FFA high school groups. Five high schools participated in the competition. SIC will be hosting the Section 25 FFA Ag Mechanics competition on Thursday, April 22nd. SIC CTE faculty will be overseeing competitions in Ag Power, Electronics, Surveying, Carpentry and Welding. CTE faculty continue to actively make recruiting visits to local and regional high schools. Most recently, Scott Reed, IT, and Gina Sirach, Nursing, visited Eldorado High School to speak with seniors about their respective programs. SIC hosted the March meeting for the CSI-CTE (Consortium of Southern Illinois Career & Technical Educators) group on Friday, March 19th. This Consortium is composed of representatives from both secondary and post-secondary institutions, and meets monthly. Terry Clark, our Perkins liaison, regularly attends these monthly meetings and provides updates on Perkins grant funding and other grant related activity. Janelle Baltzell is currently gathering information to begin work on the FY11 Perkins Grant application. The SIC Career & Transition Day for high school-age Single Parents was held March 26th. We had approximately 20 “future” students in attendance for this event. Students were given guided tours of the campus, were able to meet with Enrollment Services staff, and provided lunch. Kristin Melton was the guest speaker for the event, providing a program on SMART Education.

Dr. Bond reported on the following: In an effort to provide better service, a team registration approach was successfully used this spring to register all Early College (high school) students. Southeastern’s Men’s Basketball team became the Regional 24 Tournament champions, the weekend of March 5-March 7th. On March 5th Ralph Boots and Emma Cauthan visited Union County Kentucky High School to speak with Industrial Arts students. 35 prospects signed up for more information. After the visit, juniors tested for the ACT, 14 students requested that their results be sent to SIC. The SIC Men’s Basketball team achieved an 8th place finish at the 2010 NCJAA National Basketball tournament in Hutchinson, Kansas, March 16-March 19th. A reception was held in their honor on March 24th. The Forensic Falcons won 2nd place gold at the March 18th & 19th Regional Forensics Tournament, held in Crystal Lake, IL. On March 19-March 20th, Cacy Ellis, SIC Student Trustee, attended the ISAC Student Trustee Meeting, in Chicago, IL. On March 22nd Kelly Boyd, Emily Henson and I attended Veteran Coordinator training in Mt. Vernon. This training highlighted veteran related services from the US Department of Veterans’ Affairs, Illinois Department of Veterans’ Affairs, Illinois Department of Employment Services, Military One Source, Illinois Attorney General and the Illinois Treasurer’s office. A PTK Induction Ceremony honoring new honor society members was held on March 25th. On March 27, The Great Collaborators was presented, as SIC, John A. Logan and Rend Lake combined choirs for this event. On March 30th, the Forensic Falcons offered “Night Before Nationals” where they presented 6 of their award winning events. Money raised at the event was used to support the individual team members at the national tournament. A new pilot program for New Student Orientation was held on March 30th and April 1st. On March 30th 37 total participants, Galatia (11) and Carrier Mills (26), took part in the event. In comparison with last year’s senior registration Galatia increased by 12% which represents 58% of their graduating class and Carrier Mills increased by 15% which represents 78% of their graduating class. On April 1st Carmi brought 39 students to register which in on par with last year’s registration. The 39 students represent 40% of Carmi’s graduating class. The new pilot New
Student Orientation was a multi-departmental effort to provide a comprehensive personalized orientation and registration for high school seniors. It was very successful and we have received positive responses from both high school counselors and students. The next step in the pilot is to offer orientation throughout the summer to those new students who have already registered. The traditional senior registration at the high schools, per counseling request, has been adjusted to provide better service for the on campus continuing students. Student Government sponsored a Red Cross Blood Drive on March 31st. The Math and Science Club held an Easter candy sales fundraiser March 31st – April 1st. On April 1st, the Last Supper Tableau was presented in the VPAC Theater. The SIC Forensic Falcons attended the National Forensics tournament in New Orleans, LA, April 3 – April 11th. Southeastern’s Phi Theta Kappa members attended PTK Nationals in Orlando, FL, April 7 – April 11th. On April 15th Emma Cauthan and Donna Hearn attended the Pope County Block Party. On April 15th, seven Title IV Trio SSS members participated in a campus visit and tour of SIUC. On April 16th Emma Cauthan attended the SIUC College of Agricultural Sciences Agriculture Industry Day to announce our agriculture program offerings. A Student Government Game Night was held on April 16th.

UPCOMING EVENTS:
April
4/23/10 - 4/25/10 – Grease (Theater production)
4/27/10 - Honors Night
May
5/01/10 - Spring Choral Concert
05/05/10 – Grillin, Thrillin & Chillin (SIC Jazz and Stage Band will perform)
5/14/10 - Nursing Pinning Ceremony
5/14/10 – Commencement

Ms. Patton reported on the following: She commended Mr. Greg Keller, Public Information Specialist, for helping tremendously as she has taken on the dual role of Marketing and Foundation duties. She wrote and disseminated 20 press releases. She wrote and placed 2 display ads for Great Collaborators and SIC Falcons congratulations ad, one radio ad production for SIC’s Men’s basketball on WEBQ during games and also simulcast broadcast by Panhandle Sports Broadcasting during National Tourney. Placed 1 classified Financial Aid Assistant ad. Attended weekly Rotary lunches, Growth committee meetings, arranged WSIL-TV to do simulation broadcast of the Burn Tunnel. Met with all tenants of the Foundation Center to assure them their needs will be taken care of during this transition and restructuring period. Met with vendors, showed rental space, booked 2 events. Met with contractors, architects, consultant, etc. on the VA build out and mailed the 79 page bid document before the deadline. Hired a cleaning agency to take care of the needs of the tenants and catered events. Worked with the Mid-5 leader and the 3 students assigned to the Foundation Center. Worked with outside accountant on setting up systems and processes.

Ms. Cox reported her staff is working with VZ Fitness and Curves to register participants for a one-hour credit class. They hope to have approximately 100 students in the program. She continues to work with Ferrell Hospital and Harrisburg Medical Center on the ARRA grant training. They have 75 students enrolled for a .5 credit class from Ferrell and 450 students enrolled for a .5 credit class from Harrisburg Medical Center. Her staff is working with the
Dixon Springs Ag Center and other sponsors on a Sustainable Living Expo to be held in October. She reported that Nate Bradley is moving forward with the National Safety Council training that could generate $20,000 - $30,000 the first year. She announced the Legislative Breakfast is scheduled for June 7 at 8:30 a.m. in the Visual and Performing Arts Center and extended an invitation to the Board to attend.

Ms. Ellis reported Phi Theta Kappa received a 5-Star status for the sixth consecutive year at the PTK Nationals held in Orlando, Florida with 3600 students and sponsors in attendance. She noted the cosmetology students recently attended a hair show at the Convention Center in St. Louis. She reported Theta Sigma Phi students are preparing for a trip to New York in May and that she and Erin Ellis will be traveling to Springfield to receive an All-State All-Academic Team award at the Recognition banquet and to attend Student Advocacy Day. She invited the Board to attend the production of Grease which will be held April 23 – 25 and Honors Night on April 27.

Mr. Morgan reported there had been no booster club meeting since the last board meeting but the booster club sponsored a Boston Butt and Rib sale fundraiser which was very successful.

**Consent Agenda**

A motion was made by Mr. Ellis and seconded by Mr. Allen to approve the March 16, 2010 regular and closed session minutes, destroy the tapes of September 2008 closed session, to approve the treasurer’s report, and the March bills in the amount of $1,236,091.95 which included $743,307.72 in payroll. On roll call, the following members voted:

**Aye**
Ms. Lane
Mr. Allen
Mr. Hearn
Mr. Ellis
Mr. Morgan
Dr. Barbre
Dr. York
Ms. Ellis (advisory vote)

**Nay**

**Action Items**

**Recommendation for Simulation Purchase**

A motion was made by Mr. Allen and seconded by Ms. Lane that the Board of Trustees approve a purchase for simulation equipment to be used for training of local and regional law enforcement and other uses such as for possible hunting safety training. There were four bids received for the simulation equipment. Bids were reviewed by Dean Weiss, Brian Surprenant, Saline County Sheriff Keith Brown, and Chuck Doan, Police Training Specialist with the Southern Illinois Criminal Justice Training Program Mobile Team Unit 15.
Mr. Doan also called Laser Shot to gather additional information and to clarify an equipment issue. After reviewing all the information, the group is recommending the purchase of the Laser Shot equipment for a purchase price of $44,976. The equipment will meet the needs of SIC, MTU #15, and local law enforcement agencies. Additionally, it is the only system that offered the Hunter Safety software and training program, which is critical to meeting SIC’s training needs.

All members voted aye. Motion carried.

High School Dual Credit Addendums

A motion was made by Mr. Morgan and seconded by Mr. Allen that the Board of Trustees approve to temporarily reduce the dual credit incentive paid to district high schools from $200 to $100 per credit hour effective with the academic 2010-11 year until further notice.

All members voted aye. Motion carried.

Interdistrict Agreements for FATS

A motion was made by Ms. Lane and seconded by Mr. Allen that the Board of Trustees approve Interdistrict Agreements between Southeastern Illinois College and Illinois Eastern, John A. Logan, Kaskaskia, Rend Lake and Shawnee colleges. The cooperative agreements have been discussed with each college and will allow Southeastern to train regional law enforcement personnel in firearms and the use of force training simulation through the agreement Southeastern has with Mobile Team Unit #15.

All members voted aye. Motion carried.

Request to Conduct Survey for Dissertation

A motion was made by Ms. Lane and seconded by Mr. Hearn that the Board of Trustees approve a request from an adjunct instructor, Jodi McKnight, to administer a survey that will help her complete her dissertation through Capella University. Sample surveys as well as a request from Dr. Elizabeth Harper, Doctoral Chairperson, Capella University, asking that the Board grant permission for Ms. McKnight to conduct the surveys were distributed to the Board.

All members voted aye. Motion carried.

Budget Transfers

A motion was made by Mr. Ellis and seconded by Dr. Barbre that the Board of Trustees approve the budget transfers as presented.

All members voted aye. Motion carried.

Chargeback Requests
A motion was made by Ms. Lane and seconded by Mr. Allen that the Board of Trustees approve a chargeback request from Jeffery Goff, Carmi, to enroll in the Heating and Cooling Systems Mechanics program at Olney Central College for the 2010-11 academic year, and, a chargeback request from Jacob Dicus, Carmi, to enroll in the Architecture program at Rend Lake College for the 2010-11 academic year.

All members voted aye. Motion carried.

PE 185 Course Fee Request

A motion was made by Mr. Allen and seconded by Mr. Hearn that the Board of Trustees approve that a $20 fee be added to the PE 185 course effective summer 2010.

All members voted aye. Motion carried.

Curriculum Committee Recommendations

A motion was made by Ms. Lane and seconded by Mr. Allen that the Board of Trustees approve the recommendations of the curriculum committee.

All members voted aye. Motion carried.

Outdoor Instructional Support Facility Request

A motion was made by Mr. Allen and seconded by Mr. Ellis that the Board of Trustees approve a bid received from the firm of EMC Construction of Carbondale, Illinois, for the construction of the base plan for the Outdoor Instructional Support Facility, east of the Fire Science location. The bid was $117,500 with a 10% contingency fund added making the total approval of $130,000 for this project. The source of funding will come from Bond funds currently held by the College. No local firms bid on this project.

All members voted aye. Motion carried.

Sewage and Water Infrastructure for Outdoor Instruction Request

A motion was made by Mr. Ellis and seconded by Mr. Hearn that the Board of Trustees approve a bid from Howton Plumbing, Harrisburg, to complete the installation of water and sewage connectivity for outdoor instruction for a price of $23,000, with contingency provisions built into the bid bringing the total amount to $25,000. All efforts will be made to complete the project at the lowest possible cost with funding coming from current Bond funds.

All members voted aye. Motion carried.

Electrical Service for Multiple Areas of Outdoor Instruction Request
A motion was made by Mr. Morgan and seconded by Dr. Barbre that the Board of Trustees approve that Southeastern Illinois Electrical Cooperative be awarded a contract to run electrical power to the outdoor instruction facility for approximately $10,000 which includes contingency funding.

All members voted aye. Motion carried.

**Non-Action Items**

**Review Naming Policy – First Reading**

Mr. Hearn had requested that the Naming Policy be reviewed for possible revisions with adoption of the revisions being made at the May meeting. After discussion, suggestions to the policy were made for a first reading.

**Online Network Policy – First Reading**

An Online Network Policy was presented to the Board for a first reading. This policy will be presented to the Board for adoption at the May meeting.

**Correspondence**

The following correspondence were presented to the Board:

- Franklin University tuition compensation letter.
- ICCB approval of the Biofuels Production Fast-track Certificate.

A number of FYIs were also presented.

**Closed Session**

A motion was made by Ms. Lane and seconded by Dr. Barbre to convene into closed session as allowed by the Open Meetings Act, 5 ILCS 120/2, Section C, Sub-Section (1) appointment, employment, and compensation of specific employees, (2) negotiations, (5) acquisitions of property, and (9) student discipline. The board went into closed session at 8:11 p.m. On roll call, the following members voted:

**Aye**  **Nay**

Ms. Lane
Mr. Allen
Mr. Hearn
Mr. Ellis
Mr. Morgan
Dr. Barbre
Dr. York
Ms. Ellis (advisory vote)

A motion was made by Dr. Barbre and seconded by Ms. Lane to reconvene into open session at 9:28 p.m.

**Personnel**

A motion was made by Mr. Hearn and seconded by Dr. Barbre to approve the following personnel items:

**Resolution for Dennis Myers**

The Board approved the following Resolution be presented to Mr. Dennis Myers, long-time Controller of the college. Sadly, Mr. Myers passed away before the Resolution could be presented to him.

WHEREAS, Dennis Myers was employed at Southeastern Illinois College on August 1, 1970, and,

WHEREAS, he faithfully served in the Business office continuously for 32 years, and,

WHEREAS, he served as the first Accountant and retired as the first Controller, and,

WHEREAS, he distinguished himself throughout his tenure by his professionalism, his work ethic, and dedication to Southeastern Illinois College, and,

WHEREAS, he championed for those that had special needs by making the campus facilities a more friendly environment for the disabled, and,

WHEREAS, he has been an integral part of the community of Southeastern Illinois College and has contributed to the quality of the services offered by the College,

BE IT THEREFORE RESOLVED on this day, April 20, 2010 that the Board of Trustees, administration, faculty and staff of Southeastern Illinois College offer their profound thanks and gratitude to Dennis Myers for his dedication and devotion to the College.

_____________________________                     ______________________________
Chair, Board of Trustees                                         President
Southeastern Illinois College                                  Southeastern Illinois College

**Resignation of Part-time Custodian Carmi/White County**

Approved a letter of resignation from Mr. James Little, custodian at the Carmi/White County Center, effective April 30, 2010.
Biofuels Advisory Council Recommendations

Approved that the following list of individuals be named to the Biofuels advisory council.

Paul Melton, Director of Marketing for Blendstar LLC.
Doug Winter, District 16 Director for the Illinois Soybean Association
John Caupert, Director of the National Corn-to-Ethanol Research Center
Dr. Todd Winters, Associate Dean for the College of Applied Science at SIUC
Dr. Tony Brannon, Dean for the School of Agriculture at Murray University

Business Advisory Council Addition

Approved that Mr. Rodney Smith, Assistant Administrator Harrisburg Medical Center, be added to the business advisory council.

Position Description Revision and Name Change – Faculty Secretary

Approved that the faculty secretary position description be revised and the name changed to Academic Support Secretary. The position will continue to provide clerical support to faculty but the duties will be expanded to include support for the Student Success Center, Library, and Office of Academic Services.

The position description was reviewed by the UMWA who is in agreement with the revisions.

Position Description Revision – Testing and Retention Coordinator

Approved that the Testing and Retention Coordinator position description be revised and the name changed to the Student Success Center Testing and Retention Coordinator. This revision is the result of the reorganization of the Student Success Center and the elimination of the Director of the Student Success Center/Mathematics Instructor position.

The changes were reviewed by the faculty union who concurs with the revisions.

Employment of Adjunct Faculty

Approved the following adjunct faculty:

**Spring 2010**
- Bray, David TRUK
- Williams, Bobby FIRE

**Summer 2010**
- Berry, Rachel PSYC 121 O3
<table>
<thead>
<tr>
<th>Name</th>
<th>Courses/Registration Numbers</th>
</tr>
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<tbody>
<tr>
<td>Allen, Keesha</td>
<td>HYG 121 X/PE 140 X/X2</td>
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<td>PE 126 X2</td>
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All members voted aye. Motion carried.

**Adjournment**

There being no further business to discuss, a motion was made by Mr. Morgan and seconded by Dr. Barbre to adjourn the meeting. The meeting adjourned at 9:30 p.m.